



## **BOARD OF HEALTH**

January 10, 2024

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### **ADMINISTRATOR'S REPORT** – Theresa Adkinson

**Financial Statements**—On SharePoint. Discussed in depth Tuberculosis costs through November 2023 with the board.

**CLA 2024 Accounting Service Agreement**—Theresa presented CLA contract renewal information for 2024- no questions.

Motion made to authorize the Administrator to sign the 2024 CLA Statement of Work (M/S Berschauer/Carter – unanimous).

**Website Redesign & ADA Compliance Quotes**—Theresa updated the board on the need to update GCHD's website, quotes presented to the board, discussion held.

Motion made to authorize the Administrator to initiate contract with Civic Plus for website redesign and hosting services following legal review and approval (M/S Paluch/Berschauer – unanimous).

**GCHD Advertising Vendors for 2024**—Theresa presented a 2024 media budget; discussion was held.

Motion made to authorize the Administrator to engage contracts with the vendors identified in the media plan up to the amounts listed in the 2024 media plan as present to the Board of Health (M/S Carter/Martinez – unanimous).

**2024 Local Public Health Legislative Priorities**—Theresa presented WSALPHO Legislative priorities to the board; discussion held.

**Assessment Spotlight Requests from BOH**—Theresa will present to the board in February and would like input from the board members.

**Other Updates**—Theresa updated the board on her injury and requested an accommodation.

Motion made to allow GCHD employees to pick up and/or drop off the Administrator in a GCHD vehicle for offsite meetings or when family is unavailable to transport her to the office. This accommodation would be made available until she is able to drive again (M/S Berschauer/Martinez – unanimous).

### **ENVIRONMENTAL HEALTH** – Stephanie Shopbell

**2023 EPH Division Recap**—Stephanie presented the division recap to the board; discussion held.

**Other Updates**—All other updates are on SharePoint.

### **HEALTHY COMMUNITIES AND FAMILIES (HCF) REPORT** – Maria Vargas

**Program Updates**—Update given to board; no questions.

**Other Updates**—Maria is working on a new reporting form for BOH.

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**INVESTIGATIONS AND RESPONSE (I&R) REPORT** – Amber McCoy

**Program Updates**—Update given to the board on current STI, CD numbers and EH Epi cases; discussion held.

**Other Updates**—None

**HEALTH OFFICER’S REPORT** – Dr. Brzezny

**Communicable Diseases Epidemiology**—Presented update to board; discussion held.

**Respiratory Season**—Included in update; discussion held.

**Other Updates**—None

**OTHER BUSINESS**—During the audit that was performed in 2023, it was discovered that the GCHD needs to update the procurement policy, a draft will be sent out to the board for review.

**ADJOURNMENT**—With no other business, a motion was made to adjourn the meeting at 7:58 p.m. (M/S Fuhriman/Berschauer – unanimous).

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Tom Harris, Chairman Board of Health

ATTEST:

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Darcy Moss, Finance Facilitator