

BOARD OF HEALTH**November 8, 2023****6:00 PM**

The meeting was called to order in person and via Zoom at 6:01 pm by Mr. Harris with the following members and staff present:

MEMBERS

Tom Harris – Cities/Towns (In Person)

Stan Fuhriman - Stakeholder Rep (In Person)

Deanna Martinez – Cities/Towns (In Person)

Sheila Berschauer—Healthcare Rep (Zoom)

Danny Stone – Commissioner (In Person)

STAFF

Theresa Adkinson – Administrator (In Person)

Stephanie Shopbell – EH Manager (In Person)

Dr. Brzezny – Health Officer (Zoom)

Rita Morfin – Board Clerk (In Person)

Katherine Kenison – H.D. Attorney (Zoom)

Amber McCoy – CD & Epi Facilitator (In Person)

Darcy Moss – Finance Services (In Person)

Alice McMartin-Healthy Communities (In Person)

ABSENT

Nokey Pando—Consumer of PH

Maria Vargas – HCF Manager

Lexi Smith – Communication Coordinator

Cindy Carter – Commissioner

Dr. Alison Ball—Tribal Rep

ADOPTION OF THE AGENDA – A motion was made to approve the agenda with the amendment: Item 10E—City Contribution (M/S Stone/Fuhriman – unanimous).

APPROVAL OF MINUTES – The minutes of the October 11, 2023 meeting were approved as written (M/S Martinez/Berschauer – unanimous).

APPROVAL OF VOUCHERS—The October vouchers for the period ending November 7, 2023 totaling \$357,581.20 (#1-#3 \$224,435.55, #4-#24 \$47,081.07, #25-#33 \$3,654.57, #34-35 \$9,569.70, #36-46 \$19,460.26 and #47-#60 \$53,380.05) were approved (M/S Martinez/Fuhriman – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

None

ENVIRONMENTAL HEALTH – Stephanie Shopbell

Public Hearing Ordinance 23-04 2024 Fee Schedule—Stephanie updated the board on Ordinance 23-04 pointing out key changes.

Motion was made to open the public hearing for Ordinance 23-04 M/S (Berschauer/Martinez) hearing no comment, a motion was made to close the public hearing M/S (Stone/Martinez).

Ordinance 23-04 – 2024 Fee Schedule—Motion was made to approve Ordinance 23-04, 2024 Fee Schedule M/S (Stone/Martinez – unanimous by elected officials).



BOARD OF HEALTH

November 8, 2023

Page 2

Proposed Ordinance 23-06 concerning Group B Public Water Systems—Stephanie presented Ordinance 23-06 to the Board. The current ordinance does not allow for treatment in Group B Public Water Systems. Treatment was added under Section six (6), and a new Section seven (7) has been added for waivers; discussion held.

Motion was made to set a public hearing for December 13, 2023 Board of Health meeting M/S (Stone/Berschauer – unanimous).

Other Updates— Stephanie advised the board that the Environmental Health Specialist position has been posted.

All other updates are on SharePoint.

HEALTHY COMMUNITIES AND FAMILIES (HCF) REPORT – Alice McMartin

Program Updates-CHI and Device Distribution—Alice updated the board on the cell phone device distribution and the qualifying factors. GCHD has 85 devices to distribute before January or they will need to be sent back to the state; discussion held.

CHI update was given to the board; discussion held.

Other Updates—Reports on SharePoint.

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Amber McCoy

Program Updates—Update given to the board on current STI and CD numbers; discussion held.

Other Updates—None

ADMINISTRATOR’S REPORT – Theresa Adkinson

Theresa welcomed Sarah Croskey, our accountant with CLA.

Financials—On SharePoint, no questions.

Adoption of the Community Health Assessment—Theresa thanked Diane and Lexi for their work on the CHA; discussion was held with the board.

Motion was made to adopt the CHA M/S (Berschauer/Martinez – unanimous).

2023 Budget Amendment—Update of the 2023 budget was given to the board; discussion held.

Public Hearing Ordinance 23-03 – 2023 Budget Amendment—Motion was made to open public hearing for Ordinance 23-03 M/S (Martinez/Berschauer – unanimous) hearing no comment the public hearing was closed M/S (Stone/Martinez – unanimous).

Motion was made to adopt Ordinance 23-03, 2023 Budget Amendment M/S (Stone/Berschauer – unanimous).

BOARD OF HEALTH

November 8, 2023

Page 3

City Contribution & Conflict of Interest Memos—An Interlocal Agreement was sent to the cities by Theresa instead of the annual letters. Because counsel for GCHD also represents many of the cities and towns in the County, a Conflict-of-Interest memo was drafted by Katherine and shared with the cities and towns; an in-depth discussion was held with the board.

Motion was made to approve the terms of the Conflict-of-Interest Memo from Kenison & Franz and allow the Board Chair to sign M/S (Stone/Martinez – unanimous).

Motion was made to approve the ILA as written for all cities involved M/S (Stone/Martinez – unanimous).

2023 & 2024 Updated TFE Plan—Update given to board; discussion held.

Motion made to approve the 2023/2024 FTE plan M/S (Berschauer/Martinez – unanimous).

2024 Draft Budget—Theresa presented the draft budget to the board; discussion held.

Set Public Hearing for Ordinance 23-05 – 2024 Grant County Health District Budget—Motion made to set Public Hearing for Ordinance 23-05 at December 13, 2023 Board of Health meeting M/S (Berschauer/Fuhriman – unanimous).

Other Updates—None

HEALTH OFFICER’S REPORT – Dr. Brzezny

Communicable Diseases Update (CD Epi)—Included in PowerPoint.

Tuberculosis Update—Included in PowerPoint.

Respiratory Season Update--Included in PowerPoint.

Other Updates—None.

OTHER BUSINESS—None

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 8:21 p.m. (M/S Stone/Fuhriman – unanimous).

Tom Harris, Chairman Board of Health

ATTEST:

Rita Morfin, Board Clerk