

ORDINANCE 23-04

An Ordinance establishing a fee schedule for Grant County Health District.
BE IT ORDAINED BY THE BOARD OF HEALTH OF THE GRANT COUNTY HEALTH DISTRICT, the following fee schedule is adopted and established for the Grant County Health District.

CLASS A. ADMINISTRATIVE SERVICES

2024 Fee

A-1	Bad Check Charge	\$36
A-2	Administrative Hearing	Billed at actual Cost
A-3	Lamination (per sheet)	\$2
A-4	Copy Fee (No charge for record research)	\$0.15
A-5	Staff time for extensive copying	≥ 15 minutes \$20/hour (billed in quarterly increments)
A-6	(Records) Extensive postage, delivery & other fees (Fees do not apply to health information released for public health purposes)	Current cost if > \$1
A-7	Scanned Copies	\$0.10
A-8	Credit Card Processing Fee	3%
A-9	United Parcel Service - Express Envelope for Vital Records	\$13

CLASS E. ENVIRONMENTAL HEALTH SERVICES

****WHEN A BUSINESS IS CHANGING PERMIT CATEGORIES WITHIN THE SAME YEAR, CHARGE THE DIFFERENCE BETWEEN THE TWO PERMIT CATEGORIES**

E-50	Hourly Sanitarian Rate (Hourly Rate)	\$93
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FOOD PROTECTION PROGRAM

E-100	Food Worker's Card, including food education	State Fee
E-101	Food Worker Card (Duplicate)	Half of State Fee
E-102	Copy of Washington State Food Code (2nd copy and thereafter)	\$5
E-103	Certificate for Permit Exemption for limited menu items listed in WAC 246-215-08305	\$14
E-104	Food Worker's Card Class; Group-(20 people minimum)	State Fee

E-105	Plan Review Fee	1/2 Annual Fee
	Field Plan Review	1/4 Annual Fee
	Menu Review	1/4 Annual Fee
	Structure/equipment review	1/4 Annual Fee
E-106	Food Establishment Catering Review	\$186
E-107	HACCP Review	\$186
E-108	Pre-opening Inspection	1/4 Annual Fee
E-109	Change of Ownership	\$186
	Must apply within 30 days	

Using the risk factors below, the total number of points will determine the classification of the food establishment.

One point will be counted for each risk factor associated with the establishment's menu and process

Risk Level 1	1 to 3 points
Risk Level 2	4 to 6 points
Risk Level 3	> 6 points

Food service, grocery, and mobile unit risk level categories are based on these risk factors:

1. Cold holding of Potentially hazardous foods/ Time/temperature control foods (TCS)
2. Exposed foods with potential for bare hand contact
3. Hot-holding of Time/temperature controlled foods (TCS)
4. Reheating of Time/temperature controlled foods (TCS) for hot-holding (if previously heated and cooled in establishment)
5. Cooking of Time/temperature controlled foods (TCS)
6. Cooling of Time/temperature controlled foods (TCS)
7. Produce preparation (washing, cutting, assembling, etc.)
8. Raw meat preparation/handling
9. Time as a public health control (TPHC)
10. Serve a highly susceptible population (such as pre-school aged children or senior citizens)
11. Consumer advisory required on menu
12. Food preparation involving special processing that requires a HACCP per WAC 246-215
13. Mobile Unit

E-110	Food Service 1	\$318
E-111	Food Service 2	\$637
E-112	Food Service 3	\$956
E-113	Grocery 1	\$318
E-114	Grocery 2	\$637
E-115	Grocery 3	\$956
E-116	Mobile Food 1	\$239
E-117	Mobile Food 2	\$477
E-118	Mobile Food 3	\$716
E-119	Intermittent Food Service 1	\$160

E-120	Intermittent Food Service 2	\$318
E-121	Intermittent Food Service 3	\$477
E-122	Comprehensive Catering 1 (Independent from restaurant)	\$156
E-123	Comprehensive Catering 2	\$311
E-124	Comprehensive Catering 3	\$466

OTHER FOOD PERMIT CATEGORIES

E-125	School Central Kitchen (School 2)	\$544
E-126	School Satellite Kitchen (School 1)	\$277
E-127	Vending Machines - Potentially Hazardous Foods	\$88
E-128	Commissary - Storage Only (Commissary 1)	\$160
E-129	Commissary - Preparation (Commissary 2)	\$318
E-130	Temporary Food Establishment Permit-Commercial Food Vendor - single event category	
	1-4 Days	
	Low Risk	\$46
	Moderate Risk	\$90
	High Risk Foods	\$132
	5-21 Days	
	Low Risk	\$74
	Moderate Risk	\$124
	High Risk Foods	\$176
E-131	Recurring Temporary Food Establishments Permit-Commercial Food Vendor	
	Low Risk Foods	\$176
	Moderate Risk Foods	\$348
	High Risk Foods	\$523
E-132	Temporary Food Establishment Permit - late fee	
	Application received < 10 working days before event	
	4-9 working days before event	Additional 50% Fee
	1-3 working days before event	Additional 100% Fee
E-133	Temporary Food Permit-"GCHD" Licensed Food Establishment operating a Temporary Food Establishment	1/2 Commercial Fee
E-134	Large Venue Food Service, (3000 + Capacity with 4 or more concessions)	Contract with negotiated Rates First 4 hrs.-addtl. @ hourly rate
E-135	Thermometers/Handwashing spigots (rounded up to nearest dollar amount)	Cost + 10%
E-136	Non Profit Organization operating a Food Establishment (Permanent or Temporary)	1/2 Commercial Fee

ON-SITE SEWAGE PROGRAM

E-200	On-Site Sewage Permit (valid for one year)	\$988
	On-Site Sewage Permit > 1000 gpd (up to 2 finals) (Soil and site information needs to be included in every design)	\$1,174
	Each Additional final inspection	\$144
E-201	Site Visit to evaluate Soil due to lack of information or misinformation with a septic design	\$98
E-202	Site Registration (for applicable alterations, "suitability for septic" requests; first lot of subdivisions)	\$481
	Site Registrations (each additional lot in a single subdivision that is applied for at the same time)	\$93
E-203	Alteration Permit (Site Registration will be required if proposal includes changes to the drainfield and file information does not show test holes in the proposed drainfield area)	\$508
E-204	Tank Only Sewage Permit for Connection to Community OSS	\$508
E-205	Repair Permit (Single Family Residence)	\$246
	Non-Single Family Residence	\$464
E-206	On-site Sewage Permit Renewal or Design Revision	\$181
E-207	Existing System Evaluation (ESE)	\$310
E-208	Connection to Community OSS with an ESE completed within previous 12 months	\$93
E-209	Vault/Pit Permit	\$279
E-210	Installation without a valid start permit (application, renewal, or other applicable fees also required)	\$186
E-211	Septic Tank Installer or Pumper Certificate (Installer Exam Required Except when Certified in another County within Washington State)	\$292
E-212	Septic Tank Installer or Pumper Certificate Renewal	\$155
	Each additional vehicle	\$99
E-213	Installer Exam	\$112
E-214	Septic System Maintenance Certificate (exam required)	\$81
E-215	Copy of WAC 246-272A - Sewage Regulations	\$8

E-216	Installer Application Study Packet	
	Compact Disk	\$8
	Paper Packet	\$26

LAND USE/PLANNING

E-250	Short Plat	\$494
E-251	Long Plat, Binding Site Plan	\$741
E-252	Plat Alteration	\$370
E-253	Conditional or Discretionary Use Permit	\$246
E-254	Reasonable Use Exception	\$93
E-255	Site Plan Review	\$93
E-256	Review of Planning Variance	\$186
E-257	Boundary Line Adjustment	\$186
E-258	SEPA (GCHD as the lead agency)	\$741
E-259	"Method 2" Review	\$1,235

WATER PROGRAM

E-300	Water Availability Review, Service Area Review, or SMA Review (Political Subdivisions included)	\$124
E-301	Water System Evaluation (Including VA/FHA Loan Certification)	\$193
	Additional bacteriological water samples	\$63
	Plus chosen lab fees	
E-302	Certification-Both Water and On-site Sewage Disposal System (Including VA/FHA) (Bacteriological samples)	\$229
	(With Nitrate Sample)	\$249
	Plus chosen lab fees	
E-303	Water Samples (Bacteriological Sample)	\$99
	(With Nitrate Sample)	\$125
	Plus chosen lab fees	
E-304	Group B Water System Application Review	\$772
	Fee if application is prepared by a Licensed Water System Engineer (PE)	\$618
	Group B Annual Operating permit	\$93
E-305	Well Site Inspection	\$204

E-306	Group B Water System Application	
	Compact Disk	\$8
	Paper Packet	\$26
E-307	Level 2 Assessment (Group A Systems)	Hourly Rate
	(May be paid by DOH; system would pay excess at hourly rate time, if applicable)	

SOLID WASTE PROGRAM

E-400	Annual Permit Fee for Large Composting Facility (>25000 yds ³ /year)(30 hour minimum)	\$2,791
E-401	Annual Permit for MSW Landfill (25 hour minimum)	\$2,326
E-402	Annual Permit Fee for Small Composting Facility (≤25000 yds ³ /year)(10 hour minimum)	\$930
E-403	Annual Permit for Other Landfill (i.e.- Inert Waste, Limited purpose, Closed Landfill) (10 hour minimum)	\$930
E-404	Annual Permit for Transfer Station (10 hour minimum)	\$930
E-405	Annual Permit for MRW Facility (not at another permitted facility) (10 hour minimum)	\$930
E-406	Annual Permit for Anaerobic Digester (10 hour minimum)	\$930
E-407	Annual Permit for Energy Recovery and Incineration (10 hour minimum)	\$930
E-408	Annual Permit for Land Application (10 hour minimum)	\$930
E-409	Annual Permit for Pile Storage (10 hour minimum)	\$930
E-410	Annual Permit for Other Intermediate Solid Waste Handling Facilities (10 hour minimum)	\$930
E-411	Annual Permit for Recycling (10 hour minimum)	\$930
E-412	Annual Permit for Waste Tire Storage (10 hour minimum)	\$930
E-413	Annual Permit for Dropbox Site (2 hour minimum)	\$186
E-414	Solid waste permit application review fee (10 hour minimum) includes: Pre-permit site evaluation Application review and comment Initial Operations plan review Design review	\$930
E-415	Review of other facility plans (i.e.- Post Closure, Facility expansion) (4 hour minimum)	\$372

E-416	Review of Operations Plan Revision/Amendment (4 hour minimum)	\$372
E-417	Feedstock Proposal Review (1 hour minimum)	\$93
E-418	SEPA process and fees for Land Application sites when GCHD is lead	See Land Use/ Planning
E-419	Services in excess of allotted minimum time	Hourly rate

WATER RECREATION PROGRAM

E-450	Permit for Pool or Spa: Seasonal Permit	\$428
	Annual Permit	\$520
E-451	Cost for each additional Pool or Spa (Same Enclosure)	\$99
E-452	Multiple Pool Enclosures at same location, Same ownership	15% Reduction
E-453	Pre-opening	1/2 Annual Fee

SCHOOL PROGRAM

E-500	School Site Approval (minimum two hours) Each additional hour	\$186 Hourly Rate
E-501	Architectural Plan Review Fee Schools (minimum two hours) Each additional hour	\$186 Hourly Rate
E-502	Pre-occupancy inspection(s) (minimum two hours) Each additional hour	\$186 Hourly Rate
E-503	Job Corps	Hourly Rate

LIVING ENVIRONMENT

E-550	Mobile Home Park Plan Review	Hourly Rate
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MISCELLANEOUS

E-600	Late Fee or operating without a valid permit (Food, Sewage, Pools, etc.)	2 X Annual Fee
E-601	Reinspection (Food, Pools, Sewage, etc.)	1/4 Annual Fee
E-602	Variance/waiver (pools, food, sewage, etc.)	\$190
E-603	I-901 25 foot rebuttal application	\$977
E-605	I-901 3rd documentation of violation (per day)	\$163

CLASS P. PERSONAL HEALTH SERVICES

Sliding fee, based on number of household residents and income, applies as indicated.

Fees may be negotiated for services provided in response to a case or outbreak, as determined by public health impact.

IMMUNIZATIONS

Sliding fee applies to routine State-provided children's immunizations

Sliding fee applies to public health prophylaxis IF no third party payer

Immunization Visits include:

1. Office visit fee (one per visit)
2. Immunization costs including vaccines, materials, administration fee

VACCINE/MATERIAL COSTS

See periodically updated fee list for cost of vaccine.

Special Clinic fees will be by specific arrangement and written agreement.

OFFICE VISITS

All visits require an office visit fee unless otherwise noted

P-100 Routine Immunization Office Visit (10 min.) \$25

P-101 Detailed Nursing Visit (30 min.) \$51

P-102 Immigration visit \$25
(No Slide - Requires added cost of Immunizations and materials)

P-103 Traveler's Advice (per trip) \$61
(No Slide - Requires added cost of Immunizations)

First Visit (Must be paid before seeing nurse) \$61
Travelers must make initial traveler's advice appointment 2 weeks prior to travel

Expedited fee for service with less than 2 weeks before travel \$25
(Service will be provided after 3 working days)

Second and Subsequent Visits \$25

VACCINE ADMINISTRATION

P-200 Any vaccine, per dose \$15

ROUTINE ADULT IMMUNIZATIONS

Office visit fee NOT required

P-300 Influenza Based on Current Cost

P-301 Pneumococcal vaccine Based on Current Cost

TB SERVICES

Sliding fee applies to P-400 - P406

P-400	Initial TB Consultation	\$61
P-401	TB Clinic Visit	\$31
P-402	Tuberculin Skin Testing (Requires Added TB Clinic Visit) Only high risk clients are tested at the Health District, unless special arrangements are made, which may exclude use of sliding fee).	\$15
P-403	TB Nurse Home Visit - Plus cost of medication	\$76
P-404	Non-Professional TB Visit (Home)	\$61
P-405	Chest X-Ray (A/P only)	Based on Current Cost
P-406	Chest X-Ray 2-view (A/P and Lateral)	Based on Current Cost
P-407	Administrative Immigration Documentation (I-693)	\$61

TB contact investigation services are provided at no cost to contacts of active TB cases, if no third party payer.

HIV/AIDS SERVICES

Fees for special or other general education activities may be negotiated by written agreement, with consideration given to public health impact.

HIV TESTING

Fee includes staff time for counseling and obtaining, processing specimen plus materials.

P-550	HIV Counseling and Testing (No Sliding fee)	\$117
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Fees do not apply to testing done in conjunction with high-risk HIV prevention interventions.

OTHER SERVICES

P-600	Hourly Nursing Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$76
P-601	Hourly Health Educator Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$61
P-602	Blood draw-only (does not include P-19) (Outside lab fees are to be paid by the client)	\$41 (includes DNA)

CLASS V. VITAL RECORDS

V-100	Certified Copies (Birth & Death)	State Fee
V-101	Expedited Service for Certified Copies (Birth)	Additional \$10
V-102	Re-issuance of Death Certificates	State Fee
V-103	Duplication of Death Certificates due to submitter's errors (If original is returned)	\$10/each
V-104	Mailing of Birth Certificate	\$2/copy
V-105	Records Search (Birth & Death)	State Fee

Section 5. POSTING

The District Health Officer shall cause to be posted in a conspicuous location in the office of the Grant County Health District a complete schedule of all Health District fees and charges. A Public Hearing announcing proposed new fees or increased fees will be published in the newspaper of general circulation in the county. All charges shall take effect on date of their posting, and such posting shall constitute public notice.

Section 6. FEE COLLECTION

The District Health Officer or his designee shall collect all fees and same shall be remitted to the County Treasurer to be credited to the Health fund.

Section 7. DELINQUENT ACCOUNTS

Accounts that are delinquent for more than 90 days will be sent to a collection agency.

Section 8. OUTSTANDING DEBTS

No new permit will be issued to persons or businesses having an outstanding debt to the Health District. This will not apply to food program re-inspection fees for which payment is due within 45 days after the date of invoice.

Section 9. PRORATING OF FEES

Permits of the following classes may be prorated: E-110 through E-129, E-400 through E-413, and E-450 through E-451.

A prorated fee schedule shall be for a period of January 1 to March 31 or July 1 to December 31 and shall be equal to 1/2 the usual fee plus \$30.

Section 10. REFUND OF FEES

If no service has been given, the full amount of the fee less \$30.00 may be refunded.

Section 11. HEALTH OFFICER'S AUTHORITY

The Health Officer is authorized to establish, in the interim, a fee for a new service not to exceed the cost

of providing the service and such fee will be formally adopted at the time of the next ordinance amendment".

Section 12. FEE CHANGES

When a service includes a product, changes in fee may be made to reflect product cost increases, plus administration fee.

Section 13. EFFECTIVE DATE

This Ordinance shall take effect on January 1, 2024, after its passage, approval and execution.

PASSED BY THE GRANT COUNTY BOARD OF HEALTH AND SIGNED BY ITS CHAIR

ON _____

ATTEST:

Tom Harris
Chair of the Board

Rita Morfin
Board of Health Clerk

APPROVED AS TO FORM:

Katherine Kenison
Health District Attorney