

BOARD OF HEALTH**September 13, 2023****6:01 PM**

The meeting was called to order in person and via Zoom at 6:01 pm by Mr. Harris with the following members and staff present:

MEMBERS

Tom Harris – Cities/Towns (In Person)

Stan Fuhriman - Stakeholder Rep (In Person)

Danny Stone – Commissioner (In Person)

Nokey Pando—Consumer of PH (Zoom)

Sheila Berschauer—Healthcare Rep (Zoom)

Cindy Carter – Commissioner (Zoom)

Deanna Martinez – Cities/Towns (Zoom)

STAFF

Theresa Adkinson – Administrator

Maria Vargas – HCF Manager (In Person)

Dr. Brzezny – Health Officer (Zoom)

Darcy Moss – Finance Services (In Person)

Lexi Smith – Communication Coordinator (In Person)

Katherine Kenison – H.D. Attorney (In Person)

Laina Mitchell – I & R Manager (In Person)

Stephanie Shopbell – EH Manager (In Person)

Rita Morfin – Board Clerk (In Person)

Diane Vivio (Zoom)

ABSENT

Dr. Alison Ball—Tribal Rep (Zoom)

ADOPTION OF THE AGENDA – A motion was made to approve the agenda with the amendment: due to technical difficulties move the Administrator’s report to #7 (M/S Stone/Fuhriman – unanimous).

APPROVAL OF MINUTES – The minutes of the August 9, 2023 meeting were approved as written (M/S Berschauer/Stone – unanimous).

APPROVAL OF VOUCHERS—The August vouchers for the period ending September 12, 2023 totaling \$478,400.73 (#1-#3 \$358,161.94, #4-#22 \$31,856.99, #23-#31 \$9,978.81, #32-#40 \$7,189.29, and #41-#55 \$71,213.70) were approved (M/S Fuhriman/Stone – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

None

ADMINISTRATOR’S REPORT – Theresa Adkinson

Financials—Report is on SharePoint; Theresa advised the board that she would be bringing the budget to October Board of Health meeting, discussion held.

Narcan Purchase Request—GCHD has received requests from First Responders and Social Services Agencies for Narcan due to the increase in Fentanyl exposure. Theresa is asking for board approval to purchase 150 doses of Naloxone (Narcan) in the amount of \$7,125.

Motion made to approve GCHD to submit the credit application to Emergent Devices and purchase 150 doses of Naloxone (M/S Stone/Martinez-unanimous).



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IT Security Purchase request—Theresa explained the new security contract with Nuvodia and what is included to the board and the importance of Multi-Factor Authentication.

Motion made to approve the GCHD Administrator to sign the Nuvodia Statement of Work for security improvements and training (M/S Berschauer/Martinez-unanimous).

Staffing Update—Laina, I&R Manager has given her three-week resignation, last day is September 15, 2023. Theresa discussed an interim plan which includes an internal candidate with 19+ years of Environmental Public Health and CD experience, is the current lead for all EPH disease investigations. GCHD would like to grow our own and use this opportunity to set her and future leaders up for success; discussion held.

Salary Matrix—Theresa presented an updated Employee Handbook that includes a new Exempt Salary Matrix that includes the new CD & Epi Facilitator position; discussion held.

Motion made to approve Employee Handbook with updated Exempt Salary Matrix (M/S Berschauer/Martinez-unanimous).

Board Seats Update—Theresa discussed with the board the terms coming open for board members to include the retirement of Mayor Andersen and his resignation as alternate.

Discussion held with presentation of the following names to be considered for the 2024-2025 term:

- Tom Harris, Quincy City Council Member
 - Seat #3 City/Town Elected Official
- Sheila Berschauer, Ephrata Resident
 - Seat #5 Healthcare Facility, Healthcare Provider, or Public Health
- Matthew Paluch, Moses Lake Resident
 - Seat #7 Community Stakeholder Currently the Alternate, would like to be considered for seat.

The following seats are to be filled through public recruitment:

- Seats #3 and #4—City/Town Elected Official (one alternate needed)
- Seat #5—Healthcare Facility, Healthcare Provider, or Public Health
- Seat #6—Consumer of Public Health
- Seat #7—Community Stakeholder (If Matt is selected for board seat)

Motion was made for the approval to advance the names of Sheila Berschauer and Matthew Paluch to the Board of County Commissioners for recommendation of appointment to the Board of Health for 2024-2025 term (M/S Carter/Martinez – unanimous). Sheila Berschauer and Commissioner Stone abstained from voting.

Draft Community Health Assessment—Draft CHA was presented to board; discussion held.

Other Updates—None

ENVIRONMENTAL HEALTH – Stephanie Shopbell

Program Updates—Summaries/reports on SharePoint, no questions.

Other Updates—Stephanie advised and invited the board of the MLWC State of Our Lake meeting will be held on September 19, 2023 with a Zoom option.

HEALTHY COMMUNITIES AND FAMILIES (HCF) REPORT – Maria Vargas

Program Updates—The International Overdose/Resource Fair was well attended, and staff are working on making this a yearly event; discussion held.

Other Updates—Reports on SharePoint.

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Laina Mitchell

The board took this opportunity to thank Laina for her service at GCHD.

Program Updates—Program updates given to board.

Other Updates—Jessica Pruneda, MA-C started with GCHD on September 6, 2023. She brings 10 years of service at a local clinic and GCHD looks forward to the knowledge she brings.

HEALTH OFFICER’S REPORT – Dr. Brzezny

CD Epi Update—Included in PowerPoint; discussion held.

Upcoming Respiratory Season—Included in PowerPoint; discussion held.

New RSV Vaccine— Included in PowerPoint; discussion held.

Recent Smoke Events—Included in PowerPoint; discussion held.

Other Updates— Dr. Brzezny thanked Laina for her commitment and dedication over the years, wished her well on her new adventure.

OTHER BUSINESS—None

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 7:47 p.m. (M/S Berschauer/Fuhriman – unanimous).

Tom Harris, Chairman Board of Health

ATTEST:

Rita Morfin, Board Clerk
