

**ORDINANCE 23-02**

An Ordinance establishing a fee schedule for Grant County Health District.  
BE IT ORDAINED BY THE BOARD OF HEALTH OF THE GRANT COUNTY HEALTH DISTRICT, the following fee schedule is adopted and established for the Grant County Health District.

<b><u>CLASS A. ADMINISTRATIVE SERVICES</u></b>		<b>2023 Fee</b>
A-1	Bad Check Charge	\$36
A-2	Administrative Hearing	Billed at actual Cost
A-3	Lamination (per sheet)	\$2
A-4	Copy Fee (No charge for record research)	\$0.15
A-5	Staff time for extensive copying	≥ 15 minutes \$20/hour (billed in quarterly increments)
A-6	(Records) Extensive postage, delivery & other fees (Fees do not apply to health information released for public health purposes)	Current cost if > \$1
A-7	Scanned Copies	\$0.10
A-8	Credit Card Processing Fee	3%
A-9	United Parcel Service - Express Envelope for Vital Records	\$13

**CLASS E. ENVIRONMENTAL HEALTH SERVICES**

**\*\*WHEN A BUSINESS IS CHANGING PERMIT CATEGORIES WITHIN THE SAME YEAR, CHARGE THE DIFFERENCE BETWEEN THE TWO PERMIT CATEGORIES**

E-50	Hourly Sanitarian Rate (Hourly Rate)	\$90
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**FOOD PROTECTION PROGRAM**

E-100	Food Worker's Card, including food education	State Fee
E-101	Food Worker Card (Duplicate)	Half of State Fee
E-102	Copy of Washington State Food Code (2nd copy and thereafter)	\$4

E-103	Certificate for Permit Exemption for limited menu items listed in WAC 246-215-08305	\$13
E-104	Food Worker's Card Class; Group-(20 people minimum)	State Fee
E-105	Plan Review Fee	1/2 Annual Fee
	Field Plan Review	1/4 Annual Fee
	Menu Review	1/4 Annual Fee
	Structure/equipment review	1/4 Annual Fee
E-106	Food Establishment Catering Review	\$180
E-107	HACCP Review	\$180
E-108	Pre-opening Inspection	1/4 Annual Fee
E-109	Change of Ownership Must apply within 30 days	\$180

Using the risk factors below, the total number of points will determine the classification of the food establishment.

One point will be counted for each risk factor associated with the establishment's menu and process

Risk Level 1	1 to 3 points
Risk Level 2	4 to 6 points
Risk Level 3	> 6 points

Food service, grocery, and mobile unit risk level categories are based on these risk factors:

1. Cold holding of Potentially hazardous foods/ Time/temperature control foods (TCS)
2. Exposed foods with potential for bare hand contact
3. Hot-holding of Time/temperature controlled foods (TCS)
4. Reheating of Time/temperature controlled foods (TCS) for hot-holding (if previously heated and cooled in establishment)
5. Cooking of Time/temperature controlled foods (TCS)
6. Cooling of Time/temperature controlled foods (TCS)
7. Produce preparation (washing, cutting, assembling, etc.)
8. Raw meat preparation/handling
9. Time as a public health control (TPHC)
10. Serve a highly susceptible population (such as pre-school aged children or senior citizens)
11. Consumer advisory required on menu
12. Food preparation involving special processing that requires a HACCP per WAC 246-215
13. Mobile Unit

E-110	Food Service 1	\$308
E-111	Food Service 2	\$618
E-112	Food Service 3	\$926

E-113	Grocery 1	\$308
E-114	Grocery 2	\$618
E-115	Grocery 3	\$926
E-116	Mobile Food 1	\$232
E-117	Mobile Food 2	\$462
E-118	Mobile Food 3	\$693
E-119	Intermittent Food Service 1	\$155
E-120	Intermittent Food Service 2	\$308
E-121	Intermittent Food Service 3	\$462

OTHER FOOD PERMIT CATEGORIES (not determined by risk factors)

E-122	School Central Kitchen (School 2)	\$528
E-123	School Satellite Kitchen (School 1)	\$268
E-124	Comprehensive Catering (Independent from restaurant)	\$452
E-125	Vending Machines - Potentially Hazardous Foods	\$86
E-126	Commissary - Storage Only (Commissary 1)	\$155
E-127	Commissary - Preparation (Commissary 2)	\$308
E-128	Temporary Food Establishment Permit-Commercial Food Vendor - single event category	
	1-4 Days	
	High Risk Foods	\$128
	Moderate Risk	\$87
	Low Risk	\$45
	5-21 Days	
	High Risk Foods	\$170
	Moderate Risk	\$120
	Low Risk	\$71
E-129	Recurring Temporary Food Establishments Permit-Commercial Food Vendor	
	High Risk Foods	\$506
	Moderate Risk Foods	\$337
	Low Risk Foods	\$170
E-130	Temporary Food Establishment Permit - late fee	
	Application received < 10 working days before event	
	4-9 working days before event	Additional 50% Fee
	1-3 working days before event	Additional 100% Fee

E-131	Temporary Food Permit-"GCHD" Licensed Food Establishment operating a Temporary Food Establishment	1/2 Commercial Fee
E-132	Large Venue Food Service, (3000 + Capacity with 4 or more concessions)	Contract with negotiated Rates First 4 hrs.-addtl. @ hourly rate
E-133	Thermometers/Handwashing spigots (rounded up to nearest dollar amount)	Cost + 10%
E-134	Non Profit Organization operating a Food Establishment (Permanent or Temporary)	1/2 Commercial Fee

**ON-SITE SEWAGE PROGRAM**

E-200	On-Site Sewage Permit (valid for one year)	\$958
	On-Site Sewage Permit > 1000 gpd (up to 2 finals)	\$1,138
	(Soil and site information needs to be included in every design)	
	Each Additional final inspection	\$139
E-201	Site Visit to evaluate Soil due to lack of information or misinformation with a septic design	\$95
E-202	Site Registration (for applicable alterations, "suitability) for septic" requests; first lot of subdivisions)	\$466
	Site Registrations (each additional lot in a single subdivision that is applied for at the same time)	\$90
E-203	Alteration Permit (Site Registration will be required if proposal includes changes to the drainfield and file information does not show test holes in the proposed drainfield area)	\$492
E-204	Tank Only Sewage Permit for Connection to Community OSS	\$492
E-205	Repair Permit (Single Family Residence)	\$239
	Non-Single Family Residence	\$449
E-206	On-site Sewage Permit Renewal or Design Revision	\$175
E-207	Existing System Evaluation (ESE)	\$300
E-208	Connection to Community OSS with an ESE completed within previous 12 months	\$90
E-209	Septic Tank Installer or Pumper Certificate (Installer Exam Required Except when Certified in another County within Washington State)	\$283

E-210	Septic Tank Installer or Pumper Certificate Renewal	\$151
	Each additional vehicle	\$96
E-211	Installer Exam	\$109
E-212	Privy Permit	\$271
E-213	Septic System Maintenance Certificate (exam required)	\$78
E-214	Copy of WAC 246-272A - Sewage Regulations	\$8
E-215	Installer Application Study Packet	
	Compact Disk	\$8
	Paper Packet	\$25

#### **LAND USE/PLANNING**

E-250	Short Plat	\$479
E-251	Long Plat, Binding Site Plan	\$718
E-252	Plat Alteration	\$359
E-253	Conditional or Discretionary Use Permit	\$239
E-254	Reasonable Use Exception	\$90
E-255	Site Plan Review	\$91
E-256	Review of Planning Variance	\$180
E-257	Boundary Line Adjustment	\$180
E-258	SEPA (GCHD as the lead agency)	\$718
E-259	"Method 2" Review	\$1,196

#### **WATER PROGRAM**

E-300	Water Availability Review, Service Area Review or SMA Review (Political Subdivisions included)	\$120
E-301	Water System Evaluation (Including VA/FHA Loan Certification)	\$187
	Additional bacteriological water samples	\$61
		Plus chosen lab fees
E-302	Certification-Both Water and On-site Sewage Disposal System	

	(Including VA/FHA) (Bacteriological samples)	\$222
	(With Nitrate Sample)	\$241
		Plus chosen lab fees
E-303	Water Samples (Bacteriological Sample)	\$91
	(With Nitrate Sample)	\$121
		Plus chosen lab fees
E-304	Group B Water System Application Review	\$748
	Fee if application is prepared by a Licensed Water System Engineer (PE)	\$599
	Group B Annual Operating permit	\$90
E-305	Well Site Inspection	\$198
E-306	Group B Water System Application	
	Compact Disk	\$8
	Paper Packet	\$25
E-307	Level 2 Assessment (Group A Systems)	Hourly Rate
	(May be paid by DOH; system would pay excess at hourly rate time, if applicable)	

**SOLID WASTE PROGRAM**

E-400	Annual Permit Fee for Large Composting Facility (>25000 yds <sup>3</sup> /year)(30 hour minimum)	\$2,705
E-401	Annual Permit for MSW Landfill (25 hour minimum)	\$2,254
E-402	Annual Permit Fee for Small Composting Facility (≤25000 yds <sup>3</sup> /year)(10 hour minimum)	\$901
E-403	Annual Permit for Other Landfill (i.e.- Inert Waste, Limited purpose, Closed Landfill) (10 hour minimum)	\$901
E-404	Annual Permit for Transfer Station (10 hour minimum)	\$901
E-405	Annual Permit for MRW Facility (not at another permitted facility) (10 hour minimum)	\$901
E-406	Annual Permit for Anaerobic Digester (10 hour minimum)	\$901
E-407	Annual Permit for Energy Recovery and Incineration (10 hour minimum)	\$901
E-408	Annual Permit for Land Application (10 hour minimum)	\$901

E-409	Annual Permit for Pile Storage (10 hour minimum)	\$901
E-410	Annual Permit for Other Intermediate Solid Waste Handling Facilities (10 hour minimum)	\$901
E-411	Annual Permit for Recycling (10 hour minimum)	\$901
E-412	Annual Permit for Waste Tire Storage (10 hour minimum)	\$901
E-413	Annual Permit for Dropbox Site (2 hour minimum)	\$180
E-414	Solid waste permit application review fee (10 hour minimum) includes: Pre-permit site evaluation Application review and comment Initial Operations plan review Design review	\$901
E-415	Review of other facility plans (i.e.- Post Closure, Facility expansion) (4 hour minimum)	\$361
E-416	Review of Operations Plan Revision/Amendment (4 hour minimum)	\$361
E-417	Feedstock Proposal Review (1 hour minimum)	\$90
E-418	SEPA process and fees for Land Application sites when GCHD is lead	See <u>Land Use/ Planning</u>
E-419	Services in excess of allotted minimum time	Hourly rate

**WATER RECREATION PROGRAM**

E-450	Permit for Pool or Spa: Seasonal Permit Annual Permit	\$414 \$504
E-451	Cost for each additional Pool or Spa (Same Enclosure)	\$96
E-452	Multiple Pool Enclosures at same location, Same ownership	15% Reduction
E-453	Pre-opening	1/2 Annual Fee

**SCHOOL PROGRAM**

E-500	School Site Approval (minimum two hours) Each additional hour	\$180 Hourly Rate
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E-501	Architectural Plan Review Fee Schools (minimum two hours) Each additional hour	\$180 Hourly Rate
E-502	Pre-occupancy inspection(s) (minimum two hours) Each additional hour	\$180 Hourly Rate
E-503	Job Corps	Hourly Rate

**LIVING ENVIRONMENT**

E-550	Mobile Home Park Plan Review	Hourly Rate
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**MISCELLANEOUS**

E-600	Late Fee, installation or operating without a valid permit (Food, Sewage, Pools, etc.)	2 X Annual Fee
E-601	Reinspection (Food, Pools, Sewage, etc.)	1/4 Annual Fee
E-602	Variance/waiver (pools, food, sewage, etc.)	\$184
E-603	I-901 25 foot rebuttal application	\$947
E-605	I-901 3rd documentation of violation (per day)	\$158

**CLASS P. PERSONAL HEALTH SERVICES**

Sliding fee, based on number of household residents and income, applies as indicated.

Fees may be negotiated for services provided in response to a case or outbreak, as determined by public health impact.

**IMMUNIZATIONS**

Sliding fee applies to routine State-provided children's immunizations

Sliding fee applies to public health prophylaxis IF no third party payer

Immunization Visits include:

1. Office visit fee (one per visit)
2. Immunization costs including vaccines, materials, administration fee

VACCINE/MATERIAL COSTS

See periodically updated fee list for cost of vaccine.

Special Clinic fees will be by specific arrangement and written agreement.

**OFFICE VISITS**



All visits require an office visit fee unless otherwise noted

P-100	Routine Immunization Office Visit (10 min.)	\$25
P-101	Detailed Nursing Visit (30 min.)	\$51
P-102	Immigration visit (No Slide - Requires added cost of Immunizations and materials)	\$25
P-103	Traveler's Advice (per trip) (No Slide - Requires added cost of Immunizations)	
	First Visit (Must be paid before seeing nurse) Travelers must make initial traveler's advice appointment 2 weeks prior to travel	\$61
	Expedited fee for service with less than 2 weeks before travel (Service will be provided after 3 working days)	\$25
	Second and Subsequent Visits	\$25

**VACCINE ADMINISTRATION**

P-200	Any vaccine, per dose	\$15
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**ROUTINE ADULT IMMUNIZATIONS**

**Office visit fee NOT required**

P-300	Influenza	Based on Current Cost
P-301	Pneumococcal vaccine	Based on Current Cost

**TB SERVICES**

**Sliding fee applies to P-400 - P406**

P-400	Initial TB Consultation	\$61
P-401	TB Clinic Visit	\$31
P-402	Tuberculin Skin Testing (Requires Added TB Clinic Visit) Only high risk clients are tested at the Health District, unless special arrangements are made, which may exclude use of sliding fee).	\$15
P-403	TB Nurse Home Visit - Plus cost of medication	\$76
P-404	Non-Professional TB Visit (Home)	\$61

P-405	Chest X-Ray (A/P only)	Based on Current Cost
P-406	Chest X-Ray 2-view (A/P and Lateral)	Based on Current Cost
P-407	Administrative Immigration Documentation (I-693)	\$61

**TB contact investigation services are provided at no cost to contacts of active TB cases, if no third party payer.**

**HIV/AIDS SERVICES**

Fees for special or other general education activities may be negotiated by written agreement, with consideration given to public health impact.

**HIV TESTING**

**Fee includes staff time for counseling and obtaining, processing specimen plus materials.**

P-550	HIV Counseling and Testing (No Sliding fee)	\$117
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Fees do not apply to testing done in conjunction with high-risk HIV prevention interventions.

**OTHER SERVICES**

P-600	Hourly Nursing Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$76
P-601	Hourly Health Educator Fee- (unless service otherwise noted) May be negotiated by written agreement, with consideration given to public health impact.	\$61
P-602	Blood draw-only (does not include P-19) (Outside lab fees are to be paid by the client)	\$41 (includes DNA)

**CLASS V. VITAL RECORDS**

V-100	Certified Copies (Birth & Death)	State Fee
V-101	Expedited Service for Certified Copies (Birth)	Additional \$10
V-102	Re-issuance of Death Certificates	State Fee
V-103	Duplication of Death Certificates due to submitter's errors (If original is returned)	\$10/each

V-104 Mailing of Birth Certificate

\$2/copy

V-105 Records Search (Birth & Death)

State Fee

### **Section 5. POSTING**

The District Health Officer shall cause to be posted in a conspicuous location in the office of the Grant County Health District a complete schedule of all Health District fees and charges.

A Public Hearing announcing proposed new fees or increased fees will be published in the newspaper of general circulation in the county. All charges shall take effect on date of their posting, and such posting shall constitute public notice.

### **Section 6. FEE COLLECTION**

The District Health Officer or his designee shall collect all fees and same shall be remitted to the County Treasurer to be credited to the Health fund.

### **Section 7. DELINQUENT ACCOUNTS**

Accounts that are delinquent for more than 90 days will be sent to a collection agency.

### **Section 8. OUTSTANDING DEBTS**

No new permit will be issued to persons or businesses having an outstanding debt to the Health District. This will not apply to food program re-inspection fees for which payment is due within 45 days after the date of invoice.

### **Section 9. PRORATING OF FEES**

Permits of the following classes may be prorated: E-110 through E-127, and E-400 through E-413

A prorated fee schedule shall be for a period of January 1 to March 31 or July 1 to December 31 and shall be equal to 1/2 the usual fee plus \$30.

### **Section 10. REFUND OF FEES**

If no service has been given, the full amount of the fee less \$30.00 may be refunded.

### **Section 11. HEALTH OFFICER'S AUTHORITY**

"The Health Officer is authorized to establish, in the interim, a fee for a new service not to exceed the cost of providing the service and such fee will be formally adopted at the time of the next ordinance

### **Section 12. FEE CHANGES**

"When a service includes a product, changes in fee may be made to reflect product cost increases, plus administration fee".

**Section 13. EFFECTIVE DATE**

This Ordinance shall take effect on June 15, 2023 after its passage, approval and execution.

PASSED BY THE GRANT COUNTY BOARD OF HEALTH AND SIGNED BY ITS CHAIR

ON \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Tom Harris  
Chair of the Board

\_\_\_\_\_  
Rita Morfin  
Board of Health Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Katherine Kenison  
Health District Attorney