

BOARD OF HEALTH**April 12, 2023****6:07 PM**

The meeting was called to order in person and via Zoom at 6:07 pm by Mr. Harris with the following members and staff present:

MEMBERS

Sheila Berschauer—Healthcare Rep (Zoom)
Deanna Martinez – Cities/Towns (Zoom)
Dr. Alison Ball—Tribal Rep (Zoom)

Tom Harris – Cities/Towns (In Person)
Stan Fuhriman—Stakeholder Rep (In Person)
Nokey Pando—Consumer of PH (Zoom)

STAFF

Theresa Adkinson – Administrator (In person)
Laina Mitchell – I & R Manager (In Person)
Stephanie Shopbell – EH Manager (In Person)
Darcy Moss, Finance Services (In Person)
Lexi Smith – Communication Coordinator (In Person)

Anna Franz – H.D. Attorney (In Person)
Dr. Brzezny – Health Officer (Zoom)
Maria Vargas – HCF Manager (In Person)
Rita Morfin (In Person)

ABSENT

Cindy Carter-Commissioner

Danny Stone-Commissioner

ADOPTION OF THE AGENDA – A motion was made to approve the agenda (M/S Berschauer/Fuhriman – unanimous).

APPROVAL OF MINUTES – The minutes of the March 8, 2023 meeting were approved as written (M/S Berschauer/Fuhriman – unanimous).

APPROVAL OF VOUCHERS—The March vouchers for the period ending April 11, 2023 totaling \$489,512.34 (#1 - #3 totaling \$352,906.31, #4 - #11 totaling \$21,465.00, #12 - #24 totaling \$7,725.31, #25 - #32 totaling \$4,842.48, #33 - #58 totaling \$91,304.15, and #59 - #76 totaling \$11,269.09) were approved (M/S Berschauer/Fuhriman – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

None

GCHD Staff Spotlights—Theresa Adkinson

Video presented highlighting staff and work being done within GCHD, discussion held.

ENVIRONMENTAL HEALTH – Stephanie Shopbell

OSS Scanning Project Pilot Proposal—Stephanie informed the board of the current file room and the need to switch from paper to digital. A pilot project proposal through Free Doc will be done for a more confident price range and workload. Theresa was able to secure \$100,000 of FPHS funding for this project with a timeline of June 30, 2023 to spend the funds; discussion held. Motion was made to approve the pilot project with Free Doc as presented (M/S Berschauer/Fuhriman – unanimous).



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Other Updates—Stephanie informed the board that GCHD is updating the MOU with Adams County. All other reports are on SharePoint.

HEALTHY COMMUNITIES AND FAMILIES (HCF) REPORT – Maria Vargas

Program Updates—Program updates are on SharePoint; no questions.

Other Updates—Maria informed the board that GCHD is currently interviewing for the Injury Prevention/Target Zero Manager position; discussion held.

Last month Maria advised the board of the Strong Start grant of \$20,000 which is a tracking system used to organize child developmental screening tools used in our county, that her division applied for; GCHD was one of the recipients.

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Laina Mitchell

Program Updates—Laina gave an update to the board, no questions.

Other Updates—Communicable Disease stats were given to the board; discussion held.

ADMINISTRATOR'S REPORT -Theresa Adkinson

Financials—Report is on SharePoint, no questions.

Resolution 23-02 Procure Fuel Credit Cards—GCHD has opened a new account for fuel credit cards with a \$1,000 limit that will be shared amongst all GCHD vehicles. Motion made to approve Resolution 23-02 with the following amendment: change from six (6) vehicles to seven (7) vehicles (M/S Fuhriman/Berschauer – unanimous).

Approval to Purchase a Health District Vehicle—GCHD received a grant from Thriving Together, formerly known as NCW/ACH, to purchase a van up to \$50,000 for outreach work; discussion held. Motion made to purchase vehicle (M/S Berschauer/Martinez – unanimous).

Resignation of BOH Alternate Seat #5—Katie Siebein has resigned from the board due to moving out of the county, with permission the board will start recruiting for alternates for seats #5 and #6.

Highlights from National Public Health Week—Update given to board.

GCHD Website—Lexi shared with the board several website re-designs proposals; discussion held no decisions made.

Other Updates—Excess Covid supplies are up for public auction, Theresa will send the link to the board.

HEALTH OFFICER'S REPORT – Dr. Brzezny

Covid Update—Included in PowerPoint; discussion held.

Masking Guidelines—Included in PowerPoint.

2022-2023 Influenza Season—Included in PowerPoint.

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Communicable Disease Update—Included in PowerPoint

Other Updates—Dr. Brzezny informed the board of an active TB individual in Grant County.

Dr. Brzezny took the time to thank GCHD staff for all their work.

Executive Session—The meeting adjourned at 7:20 pm to executive session according to RCW 42.30.110 to last 15 minutes regarding potential litigation, executive session was extended 10 minutes. The public meeting was reopened at 7:45 pm. Motion was made to authorize the Administrator to proceed with the layoffs of the two (2) COVID funded positions to include two (2) weeks of severance pay effective tomorrow, April 13, 2023 (M/S Berschauer/Martinez – unanimous).

OTHER BUSINESS—Board Chair, Mr. Harris, thanked GCHD staff for all their work in Public Health in conjunction with National Public Health Week.

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 7:48 p.m. (M/S Martinez/Berschauer – unanimous).

Tom Harris, Chairman Board of Health

ATTEST:

Rita Morfin, Board Clerk