

POSITION DESCRIPTION

TITLE: Injury Prevention Coordinator/Target Zero Manager

REPORTS TO: Healthy Communities & Families Manager

LOCATION: Moses Lake, WA

DATE: 02/13/2023

CLOSING: First review of applications will occur on February 28, 2023

Do you enjoy working with the public, contributing to the health of your community and have experience or education related to community health education with a focus on injury prevention? The Grant County Health District (GCHD) is hiring a Target Zero /Injury Prevention Coordinator who will play a critical role in GCHD's service coordination and community education, environmental changes, and outreach to county residents. The selected individual will be classified as a Health Educator I/ II depending on experience. See the list of Knowledge and Abilities to determine if this position is a good fit for you!

GCHD is the local public health district serving Grant County, WA located in beautiful North Central Washington State. The health district is governed by the Grant County Board of Health. To learn more about GCHD's programs and services visit www.granthealth.org or on Facebook at <https://www.facebook.com/GCHD.WA>.

ANNUAL SALARY RANGE:

Health Educator II: \$57,611 - \$73,870 (Typical starting annual salary range is \$57,611 – \$64,732)
In Training Health Educator, I: \$51,914 - \$66,565 If applicant does not meet minimum qualifications for a health educator II.
GCHD has a six-step salary matrix.

BENEFITS:

Public Employees Benefits Board (PEBB) Insurance coverage includes health, dental, vision, and life for employee and dependents, as well as Public Employees Retirement System (PERS) benefits for the employee. GCHD strives to keep health and dental insurance costs low and affordable for staff and their family.

Training and Career Development: Our agency will encourage your professional growth by providing you with training and career development opportunities to include employer paid continuing education credits

DEFINITION:

Injury Prevention Coordinator: Preventing childhood injuries at home, at play and on the way.



Our efforts focus on:

- Child and teen passenger safety
- Pedestrian and bicycle safety
- Recreation and sports safety
- Medication safety and poison prevention
- Drowning prevention and water safety
- Fire, burn, and carbon monoxide safety.
- Infant safe sleep
- Safe firearm storage
- Suicide prevention

The Program Coordinator works directly with community members and stakeholders to coordinate and deliver injury prevention programs using education, outreach, policy change, and systems change models.

Region 15 Target Zero Manager: Facilitates work with state and local partners to effectively implement the strategies necessary to eliminate traffic deaths and injuries on our Region's roadways.

Duties will include:

- Maintain and expand a regional Target Zero Task Force, an active multi-sector coalition with resources and expertise on traffic safety, to implement strategic plans designed to reduce traffic crashes.
- Empower, inspire, and lead the task force to be innovative, creative, and willing to challenge current practices and develop new models.
- Continue statewide HVE (high visibility enforcement) and media campaigns to reduce impaired driving.
- Facilitate coalition meetings, such as the Grant County Traffic Safety Task Force.

JOB DUTIES, KNOWLEDGE, AND ABILITIES

- Participate in community engagement outreach events.
 - Engage and communicate with community partners and organizations locally and nationally.
 - Track program impact, outcomes, and results.
 - Compile data, tools, laws, best practices, and other information in support of childhood injury prevention.
 - Assist in the development and evaluation of educational materials, presentations, and other resources for programs and advocacy projects.
 - Coordinate and attend community outreach events representing GCHD especially in the areas of community health programming and health education (e.g., health fairs, injury prevention outreach events such as life jackets, bike helmets, safe firearm storage devices, etc.).
 - Coordinate and participate in community conversations, listening sessions, event participation and other ways of engaging with communities. This engagement often happens after traditional business hours and on the weekends in communities where our residents and families and community members live, work, study, or play.
 - Track progress of program deliverables and communicate progress and outcomes to the team, coordinate and prepare information for reports to funders and community members and stakeholders.
 - Promote materials and tools through outreach to coalitions, partners, and other stakeholders, including posting information on the GCHD's websites.
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MINIMUM QUALIFICATIONS:

Bachelor's degree in exercise sciences, human services, health education, public health, or related field.

OR

Three years of documented experience that demonstrates the "Job Duties, Knowledge and Abilities" listed in this posting.

AND

Demonstrated experience in the following:

- Managing numerous complex issues and projects simultaneously
- Building relationships with external partners
- Developing written communication products
- Understanding public health theory and application
- Communicating injury prevention and education messages
- Social media as part of a communication strategy
- Using marketing strategy to change health behaviors
- Microsoft Office Suite

WORKING CONDITIONS/PHYSICAL REQUIREMENTS

This position is non-exempt and should require minimal supervision. The workweek is normally 8-5, Monday-Friday, but may be adjusted based on GCHD needs to include some evenings and weekends. GCHD is a family friendly organization, and we strive to create a work-week schedule that works best for the employee while meeting GCHD needs.

Work is performed primarily in an office and community settings. Physical requirements of the position include speaking, hearing, seeing, sitting, walking, stooping, standing, lifting up to 50 pounds, writing, and driving; use of hands to finger, handle, feel or operate objects and equipment; reach with hands and arms.

Must have or obtain a valid Washington State driver's license within 30 days of employment and have a car for job related travel. GCHD does maintain a fleet of company vehicles for employees use to conduct GCHD business. All employees are required to show proof that they maintain liability auto insurance.

Must prove or obtain immunity to GCHD for required vaccines within 30 days of employment.

It is the policy of GCHD to not discriminate against any person with regard to race, color, religion, sex, age, national origin, marital status, or physical/mental disability.

TO APPLY:

- An application is **required**. Please email rmorfin@granthealth.org, or mail the completed application to: Grant County Health District, 1038 W Ivy, Moses Lake, WA 98837
 - Apply in person at the Grant County Health District, 1038 W Ivy, Moses Lake.
- Electronic Application:

<https://granthealth.org/careers/>

Grant County Health District is a tobacco-free hiring agency.
