

BOARD OF HEALTH**November 9, 2022****6:00 PM**

The meeting was called to order in person and via Zoom at 6:00 pm by Commissioner Stone with the following members and staff present:

MEMBERS

Danny Stone-Commissioner (Zoom)
Stan Fuhriman—Stakeholder Rep
Deanna Martinez – Cities/Towns (Zoom)
Cindy Carter-Commissioner (Zoom)

Dr. Alison Ball—Tribal Rep (Zoom)
Sheila Berschauer—Healthcare Rep (Zoom)
Nokey Pando—Consumer of PH (Zoom)

STAFF

Theresa Adkinson – Administrator
Laina Mitchell – I & R Manager
Dr. Brzezny – Health Officer (Zoom)
Lexi Smith – Communication Coordinator

Katherine Kenison – H.D. Attorney
Darcy Moss, Finance Services
Stephanie Shopbell – EH Manager

ABSENT

Tom Harris – Cities/Towns
Maria Vargas – CPH Manager

Rita Morfin – Board Clerk

ADOPTION OF THE AGENDA – A motion was made to approve the agenda (M/S Martinez/Berschauer – unanimous).

APPROVAL OF MINUTES – The minutes of the October 12, 2022 meeting were approved as written (M/S Berschauer/Martinez – unanimous).

APPROVAL OF VOUCHERS—The September vouchers for the period ending November 8, 2022 totaling \$407,995.79. (#1-#3 totaling \$223,569.19, #4-#35 totaling \$91,690.85, #36-#37 totaling \$11,032.31 and #38-#47 totaling \$24,919.98, #48-66 totaling \$56,783.46) were approved (M/S Berschauer/Fuhriman – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

Board members gave introductions for new Board member, Dr. Ball.

ENVIRONMENTAL HEALTH – Stephanie Shopbell

Ordinance 22-04 2023 Fee Schedule – The proposed fee increase is 6% and is based on the Consumer Price Index and it was previously presented at the October board meeting.

Ordinance 22-04 2023 Fee Schedule Public Hearing – The meeting was opened for public hearing; hearing no comments the public hearing was closed. (M/S Berschauer/Fuhriman – unanimous).

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Ordinance 22-04 2023 Fee Schedule Adoption - Motion was made to approve Ordinance 22-04 2023 Fee Schedule (M/S Carter/Martinez – unanimous).

Other Updates— A summary of activities available in SharePoint.

HEALTHY COMMUNITIES (HC) REPORT – Theresa Adkinson

Other Updates—Update given to board. Summary of activities in SharePoint. Two new staff were recently hired. One staff will be working in the Healthy Eating Active Living (HEAL) and the other in the tobacco prevention and education program.

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Laina Mitchell

Fertilizer Plant Fire – A local fertilizer plant had a fire recently. GCHD worked closely with several agencies including Wa State Department of Ecology, Environmental Protection Agency, Sheriff’s Department. The air quality was monitored along with watching for weather concerns like wind and rain. Evacuation notices were given to residents nearby.

Other Updates – COVID cases continue to decline.

Update notifiable conditions given to board; discussion held. There has been an increase in reported chronic hepatitis C cases because of increased testing. GCHD is working with Wa State Department of Health to monitor these cases.

ADMINISTRATOR’S REPORT -Theresa Adkinson

Financials & Funding Update—Report is on SharePoint; discussion held.

2022 Budget Amendment – Some funding will carry over to 2023 because the Wa State DOH fiscal year runs July 1 to June 30.

Ordinance 22-05 2022 Budget Amendment Public Hearing - The meeting was opened for public hearing; hearing no comments the public hearing was closed. (M/S Berschauer/Fuhriman – unanimous).

Ordinance 22-05 2022 Budget Amendment Adoption - Motion was made to approve Ordinance 22-05 2022 Budget Amendment (M/S Berschauer/Fuhriman – unanimous, Commissioner Carter abstained from vote due to being unable to review budget amendment documents).

Presentation of the 2023 Budget – Ms. Adkinson presented a PowerPoint. Some items the budget included; Environmental Health summer help position for food inspections, 6% increase in EH fees, updated salary matrix, purchase of a vehicle as well as on outreach van that will be funded by NCACH passthrough funding. It also includes a decline in COVID funding. Staff currently working in COVID could be utilized in other positions. GCHD’s budget is comprised of local, state and federal funding. Discussion held.

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Presentation of the 2023 Salary Matrix – Reviewed matrix; discussion held. Matrix was drafted based on similar local employment positions as well as other health related employment fields including other Local Public Health Jurisdictions.

Set Public Hearing for Ordinance 22-06 2023 Budget – Motion was made to set public hearing for Ordinance 22-06 2023 Budget at the December 14, 2022 BOH meeting (M/S Carter/Berschauer – unanimous).

Other Updates - Lexi Smith, GCHD’s new Communications Coordinator was introduced.

HEALTH OFFICER’S REPORT – Dr. Brzezny

Respiratory Illnesses Update - Included PowerPoint.

Influenza Season - Included in PowerPoint.

Fertilizer Plant Fire – A Moses Lake plant recently had a fire. Included in PowerPoint. Dr. Brzezny explained the legal duties the Health Officer has to inform the public of health hazards and public health risks. He also informed the board of the timeline for the plant fire and the public health risks mainly air quality. A health advisory was issued by GCHD along with shelter in place and evacuation notices to nearby residents. Response to the incident involved both state and local agencies. Discussion held.

Other Updates – No other updates

OTHER BUSINESS—None

ADJOURNMENT—With no other business, Commissioner Stone adjourned the meeting at 7:46 p.m.

Commissioner Danny Stone, Alternate Board of Health Chairman

ATTEST:

Darcy Moss, Finance Services Facilitator, Alternate Board Clerk