



Items Required for GCHD Septic Application

- A Grant County or Wilson Creek building permit application. Septic systems installed within incorporated city limits must have written approval from the city.
- Completed GCHD septic system application with professional stamp affixed and septic system design.
- GCHD water availability review application is required when there is a Grant County building permit application submitted which will have potable water supplied to a new structure. Remodels or additions to an existing structure do not require this application.
- Appropriate fee submitted. Current fee schedule can be found at: granthealth.org/fee-schedule/



GRANT COUNTY HEALTH DISTRICT

Septic System Maintenance

- Regular maintenance, inspections and septic tank pumping assures maximum service life.
- It is recommended gravity systems be inspected every three years; pressure systems every year.
- The biofilter in the septic tank must be cleaned annually.
- Septic system designers, engineers and septic tank pumpers are knowledgeable in the maintenance and care of your septic system.
- The following can be found at <https://granthealth.org/septic-system-oss>: list of designers, engineers and septic tank pumpers, applications, regulations, and status of recently submitted applications.

Installing a New Septic System?

From Application to Installation: A Quick Guide



GRANT COUNTY HEALTH DISTRICT

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Steps to Submittal

- Contact a WA State licensed septic system designer or WA State professional engineer to design your septic system.
- If applicable, complete a GCHD Water Availability Review Application.
- Gather a copy of your Grant County Building Permit Application form.
- Submit the above applications to GCHD with proper fee.



GCHD Approval process

- GCHD front office staff process the submittal and assigns an Environmental Health Specialist (EHS).
- The EHS reviews the submittal and assures it is compliant with current code.
- A site visit is performed by the EHS to confirm soil and site conditions.
- The designer or engineer is contacted if there are any modifications or changes needed.
- Once the application is approved an Installation Start Permit is generated and the installer listed on the application is mailed the approved design, blank As-Built record form and the Installation Start Permit.
- If there is no installer listed on the GCHD application, the owner and or agent will be notified. Installation Start Permits will not be issued until a GCHD licensed installer is listed.

Installation

- The listed installer can start the installation once the start permit is in hand.
- The installer must request a final inspection at least two days beforehand. Septic components must be uncovered and the As-Built record form must be completed.
- The EHS will inspect the system and sign the As-Built record form and Installation Start Permit upon a successful inspection.

Occupancy Approval

- The EHS will update GCHD records to show the septic system has been approved and installed. A copy of the As-Built record will be added to the file.
- Once all conditions have been met, such as satisfactory water samples, GCHD will notify Grant County Planning Department to release occupancy conditions from GCHD.