

BOARD OF HEALTH**March 14, 2018****7:00 PM**

The meeting was called to order at 7:00 pm by Mr. Massa with the following members and staff present:

MEMBERS

Cindy Carter – Commissioner
Mark Wanke – Ephrata
Tom Taylor – Commissioner
Richard Stevens – Commissioner
Tony Massa- Board Chair, Warden

Dr. David Curnel - Moses Lake
Carol Nordine – EC, CC, GC, HtlIn
Tom Harris- Quincy
John Glassco- SL, Krupp, WC

STAFF

Theresa Adkinson – Administrator
Virginia Valdez – Admin. Services Manager
Jon Ness – E.H. Manager
Katherine Kenison – H.D. Attorney

Kathleen Nelson, Community Public Health Manager
Dr. Alex Brzezny – Health Officer

ABSENT

Anna Franz – H.D. Attorney

GUESTS

Mrs. Kelly Odermann (Award Recipient) and husband.
Mr. Richard Zborowski (Interim COO for Samaritan Hospital).

ADOPTION OF AGENDA– A motion was made to approve the agenda with amendment to include a public hearing for Ordinance 18-1 2017 Budget Amendment. (M/S Wanke/Harris - unanimous).

APPROVAL OF MINUTES - The minutes of the February 14, 2018 meeting were approved as written (M/S Stevens/Taylor - unanimous).

APPROVAL OF VOUCHERS

The vouchers for the period ending March 14, 2018 totaling \$220,082.97 (#1 - #3 totaling \$135,717.41 and #4 - #23 totaling \$7,667.36 and #24 - #40 totaling \$76,698.20) were approved. (M/S Harris/Wanke– unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS– Dr. Brzezny informed the Board that March 24th is National TB Day. Dr. Brzezny then introduced Kelly Odermann as the 2018 recipient of the Grant County Health District TB Award. Kelly works as a Lab Manager for Samaritan Hospital and currently serves as the Infection Control Officer. Kelly has proved herself to be a valuable community partner who has assisted the district in investigating TB cases. She was joined by her husband and Mr. Richard Zborowski (Samaritan Healthcare Interim COO) and other staff from Samaritan Healthcare as she graciously accepted the award.

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ENVIRONMENTAL HEALTH REPORT – Jon Ness

Environmental Health Fee- Site Registration Fee Change Proposal Ordinance 18-2– Jon spoke about the recent discussion that has taken place regarding site registration fees. In January, a citizen requested that the fees be changed to a reduced amount so that the public would not be paying the full registration fee for each additional lot after the first lot. The Board initially decided to not change the fees; however, Jon proposed that that the Board vote to change the fees for each additional lot, to only include staff time costs. A public hearing is scheduled for next Board of Health meeting on April 11, 2018 (M/S/ Stevens/Taylor-unanimous).

Building Permit Report– The last Board of Health meeting, the Board requested that the district prepare a report of building permits. Jon provided the Board with data to include the average number of days until permit issuance (see handout).

Environmental Health On-Site Sewage Program – Due to several staff members leaving, Jon is looking at rearranging workloads to fulfill program requirements.

Other Updates- None.

COMMUNITY HEALTH REPORT –Kathleen Nelson

Other Updates– Kathleen provided the Board with a TB report review including TB numbers for and activities for the year. Kathleen also mentioned that March 30th is National Doctor's Day and thanked Dr. Brzezny for the work that he does. Kathleen also encouraged everyone to be tested for Diabetes early and informed everyone that there is a free educational class on the subject.

ASSESSMENT REPORT –

None.

ADMINISTRATORS REPORT – Theresa Adkinson

2017 Budget Amendment Ordinance 18-1– Theresa provided an updated amendment on the 2017 budget. At this time, a public hearing was opened for public comment. With no comment the motion was made to close the public hearing (M/S/ Taylor/Stevens-unanimous). The motion to accept and approve the amendment was made by Stevens/Curnel-unanimous.

Accounting Services at GCHD –Theresa spoke to the Board about the contract being discussed with CliftonLarsonAllen. CliftonLarsonAllen conducted an Operational Assessment Review and provided an Implementation Report that was shared with the Board. They also provided an initial Engagement Letter that Katherine Kenison, GCHD attorney, is currently reviewing. A motion was made to allow the Board Chair, Tony Massa, to approve contract to not hold up the process of onboarding (M/S/ Taylor/Wanke-unanimous).

Employee Handbook– Theresa spoke to the Board about a change that was made in the employee handbook regarding the change in annual leave accrual. The handbook read as “completion of years of continuous service” and needs to read “the beginning of year o continuous service.” Theresa also asked that this change be made effective retro back to the beginning of the year because this affects a few employees annual leave banks.

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Legislative Update- Theresa spoke about Tobacco 21 and vaping, she believes this will continue to be a prevalent topic for next session. There was not enough time to cover this during the most recent short session. Theresa also spoke about GCHD working on compiling our annual report for 2017. Also, Amanda Rosales (GCHD Health Educator) will be leading the Quincy Safe Routes to School Walking Audit.

Other Updates- None.

HEALTH OFFICER REPORT – Dr. Brzezny

Influenza– Dr. Brzezny reported that Influenza cases are down 25%; however, Grant County has experienced their third Influenza death this week. There were 211 deaths reported throughout the state of Washington which is up from last year. 189 long-term care/nursing homes were affected. Influenza is the leading cause of death in Grant County.

Epi Update- Dr. Brzezny spoke about kratom, an herb used as an opioid substitute and used for medicinal reasons. Dr. Brzezny also stated that the FDA does not recommend use.

Syringe Services Program Update- Dr. Brzezny provided the district with a letter of support for the Syringe Exchange Services Program. More information to come as the program is implemented throughout Grant County.

Other Updates – Mumps is still prevalent, and cases were newly reported from a cheerleading tournament. Dr. Brzezny still recommends three doses of MMR.

OTHER BUSINESS: An Executive Session was scheduled for next Board of Health meeting on April 11, 2018 to discuss the performance of a public employee. (M/S Stevens/Taylor-unanimous).

ADJOURNMENT

With no other business, a motion was made to adjourn the meeting at 8:40pm. (M/S Stevens/Taylor-unanimous).

Tony Massa, Chairman Board of Health

ATTEST:

Virginia Valdez
Clerk of the Board