

BOARD OF HEALTH**February 14, 2018****7:00 PM**

The meeting was called to order at 7:00 pm by Mr. Wanke with the following members and staff present:

MEMBERS

Cindy Carter – Commissioner

Mark Wanke – Ephrata

Tom Taylor – Commissioner

Richard Stevens – Commissioner

Dr. David Curnel - Moses Lake

Carol Nordine – EC, CC, GC, HtIn

STAFF

Theresa Adkinson – Administrator

Virginia Valdez – Admin. Services Manager

Jon Ness – E.H. Manager

Katherine Kenison – H.D. Attorney

Dr. Alex Brzezny – Health Officer

ABSENT

Anna Franz – H.D. Attorney

Kathleen Nelson – Community Public Health Manager

Tony Massa – Warden

Tom Harris – Quincy

John Glassco – SL, Krupp, WC

GUESTS

None.

ADOPTION OF AGENDA– A motion was made to approve the agenda. (M/S Taylor/Stevens - unanimous).

APPROVAL OF MINUTES - The minutes of the January 10, 2018 meeting were approved as written (M/S Taylor/Stevens - unanimous).

APPROVAL OF VOUCHERS

The vouchers for the period ending February 14, 2018 totaling \$192,713.99 (#1 - #3 totaling \$141,478.44 and #4 - #19 totaling \$14,231.11 and #20 - #35 totaling \$20,467.72 and #36-50 totaling \$16,536.72) were approved. (M/S Stevens/Taylor– unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS– Commissioner Cindy Carter brought up concerns about recent public complaints regarding slow septic and well permitting. The commissioners discussed the possibility of creating a consolidated fee schedule for site registration for multiple lot subdivisions. They also discussed possibly having one Environmental Health Specialist located in the planning department to speed up the process. The commissioners hope to improve the process between the county planning department and the health district. Jon Ness, Environmental Health Manager, agreed to create a reporting measure of septic and building applications that will be given to the commissioners.

BOARD OF HEALTH

February 14, 2018

Page 2

ENVIRONMENTAL HEALTH REPORT – Jon Ness

Surfacing Sewage along Marina Drive – On January 27th, the health district received a call from the fire department about heavy rain that resulted in surfacing sewage. The Environmental health division has followed up and is monitoring progress.

Water Availability, Coordinating with County – In January, Governor Jay Inslee signed a bill called the Hirst decision. Jon provided resolution #99-2 which supports how the county currently handles well issues. The health district will continue to work in support of the county.

Report on Staff Attending Special Food Processing Training – Stephanie Shopbell and Amber McCoy, Environmental Health Specialists, are currently attending this special training in Vancouver this week. It was a grant that was awarded to the district. This training will give more insight into special processing at retail stores.

Other Updates- Jon spoke to the Board about online food vendors that are operating sales without proper permitting. The EH division have been requesting to be a part of online groups to monitor these platforms. Jon shared some standard template messages that the district will use to inform the public about food sales and operating without a permit. See handout.

COMMUNITY HEALTH REPORT – Theresa Adkinson on behalf of Kathleen Nelson

Public Health Nurse Talks – The Community Public Health division has been busy giving presentations out in the community about influenza, STDs, communicable disease, and the opioid crisis. See attached PowerPoint presentations.

Other Updates – None.

ASSESSMENT REPORT – Theresa Adkinson

No updates. Assessment Coordinator, Laina Mitchell had her baby and is currently on maternity leave.

ADMINISTRATORS REPORT – Theresa Adkinson

Public Health Legislative Day & Administrator's Meeting with the Secretary of Health – Theresa served on the planning committee and spent time in Olympia discussing important public health issues. A current important topic that was discussed was Tobacco 21 which seeks to raise the tobacco purchase and consumption age to 21. Statistics show that many teens get addicted to tobacco in their early teens and adulthood.

2017 Budget Amendment Ordinance 18-1 – Theresa presented the Board with budget numbers of where the district fell for the end of the year. A budget amendment was requested and approved (M/S/Carter/Stevens – unanimous).

Accounting Services at GCHD– Theresa spoke to the Board about contracting out our accounting work. With Cory Franks leaving the agency, GCHD posted the position and did not receive many qualified applicants that have the governmental experience required for the position. Mark Wanke had mentioned in the past that CliftonLarsonAllen was able to help with accounting services. Theresa and Virginia worked on getting two bids from two separate contractors. See attached proposal handout.

BOARD OF HEALTH

February 14, 2018

Page 3

Theresa presented a handout that showed the expenses of what an Accountant cost with benefits versus contracting out the work. Contracting out the accounting work would allow the district to save money and the district would not have to worry about turnover. The Board agreed to authorize the district to pursue contract bids (M/S/Taylor/Stevens-unanimous). The Board also made a motion to authorize the audit committee to approve a 3-month trial period with a contract firm (M/S/Taylor/Curnel-unanimous).

Other Updates- Theresa updated the Board on hiring. GCHD recently posted a temporary Environmental Health Technician position that will work from April until September.

HEALTH OFFICER REPORT – Dr. Brzezny

Seasonal Influenza Update – Dr. Brzezny spoke about the influenza epidemic that we have faced. The epidemic started Decemeber 18th and we are still not done yet. Dr. Brzezny expressed a concern for Influenza A since this is the strain that causes outbreaks. influenza B does not promote outbreaks. We have experience a bad season and we experienced the highest peak in the state.

Vaccines Update- In adults over the age of 50, the Centers for Disease Control suggests the vaccine Shingrix and Zostavax for people over the age of 60. For individuals with only 2 doses of MMR, it is suggested that they get a 3rd dose in the event of a Mumps outbreak.

Other Updates – Dr. Brzezny continued a discussion about the growing opioid crisis.

EXECUTIVE SESSION: The executive session took place from 8:21 pm to 8:30 pm to discuss the job performance of a public employee.

OTHER BUSINESS: None.

ADJOURNMENT

With no other business, a motion was made to adjourn the meeting at 8:35pm. (M/S Carter/Curnel - unanimous).

Tony Massa, Chairman Board of Health

ATTEST:

Virginia Valdez
Clerk of the Board