

BOARD OF HEALTH

February 9, 2022

6:00 PM

The meeting was called to order via Zoom at 6:00 pm by Mr. Harris with the following members and staff present:

MEMBERS

Danny Stone – Commissioner
Deanna Martinez – Moses Lake
Kent Andersen – Royal City

Tom Harris – Quincy
Valli Millard – Ephrata
Cheryl Hoffman – Electric City

STAFF

Theresa Adkinson – Administrator
Stephanie Shopbell – EH Manager
Dr. Brzezny – Health Officer
Darcy Moss, Finance Services

Maria Vargas – CPH Manager
Rita Morfin – Board Clerk
Laina Mitchell – I & R Manager
Katherine Kenison – H.D. Attorney

GUESTS

None

Absent

None

ADOPTION OF THE AGENDA – A motion was made to approve the agenda with the amendment to add an Executive Session with potential litigation as item #13 (M/S Andersen/Millard – unanimous).

APPROVAL OF MINUTES – The minutes of the January 12, 2022 meeting were approved as written (M/S Millard/Hoffman – unanimous).

APPROVAL OF VOUCHERS—The January vouchers for the period ending February 8, 2022 totaling \$249,005.22 (#1 –#3 totaling \$106,472.58, #4 – #10 totaling \$4,617.90, #11 - #26 totaling \$43,300.10, #27 - #41 totaling \$32,712.29, and #42 - #54 totaling \$61,902.35 were approved (M/S Hoffman/Millard – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

None

Health Officer’s COVID-19 Report - Dr. Brzezny

PowerPoint presented regarding COVID-19 rates, vaccine information, trends & guidance; discussion held.

ENVIRONMENTAL HEALTH - Stephanie Shopbell

Staff Update—New Environmental Health Specialist started on February 1, 2022, the position was created with funds from Foundational Public Health. Primary focus will be food and solid waste programs.

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2021 Summary—Emailed to the board; discussion held.

Program Updates—Stephanie updated board, no questions.

Other Updates—Monthly reports emailed to board.

HEALTHY COMMUNITIES (HC) REPORT – Maria Vargas

Program updates—New Care Connect Coordinator started in late January. Focus is helping COVID positive patients with resources such as temporary lodging, food, clothing.

Program update was emailed to board.

Other Updates—None

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Laina Mitchell

CD Stats—Emailed to board, no questions.

Laina gave the board an update on the status of the case investigations in our county; discussion held.

Other Updates—None

ADMINISTRATOR'S REPORT -Theresa Adkinson

Financial Report—Theresa introduced our Accountant from CliftonLarsenAllen, Sarah Croskey. Updated board on financials, no questions.

Nuvodia – Contract Amendment—Theresa updated board on the contract amendment which includes a flat rate for unlimited access to their 24/7 IT help desk; discussion held.

Motion made to allow Theresa to sign the amended contract that will backdate to February 1, 2022 (M/S Stone/Martinez – unanimous).

2021 Audit Update—Exit interview is expected to happen within the next 1-2 weeks, the board will receive an invite and have the option to sit in on the interview.

Ordinance 22-01 Updated Fee Schedule 3% Credit Card Fee—Theresa gave the board an update on the new vendor; discussion held.

Set Public Hearing for Ordinance 22-01 for March 9, 2022—Requests motion to set public hearing (M/S Stone/Millar – unanimous).

New Board of Health Configuration Timeline—Theresa gave an update with timeline estimate and configuration to board; discussion held.

Other updates—None

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HEALTH OFFICER'S REPORT – Dr. Brzezny
Epi Update—PowerPoint presented to board.

Seasonal Influenza—Included in PowerPoint.

Other Updates—CD Stats and review given to board.

Executive Session— The meeting adjourned at 8:01 pm to executive session according to RCW 42.30.110 to last 10 minutes regarding potential litigation. Executive Session was extended 30 minutes. The public meeting was re-opened at 8:31 pm.

OTHER BUSINESS— Commissioner Stone asked Dr. Brzezny for clarification on restrictions at school events such as sporting events; discussion held.

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 8:37 p.m. (M/S Hoffman/Martinez – unanimous).

Tom Harris, Chairman Board of Health

ATTEST:

Rita Morfin, Board Clerk