

BOARD OF HEALTH**December 8, 2021****6:00 PM**

The meeting was called to order in person and via Zoom at 6:00 pm by Mr. Massa with the following members and staff present:

MEMBERS-In Person

Tony Massa – Warden

Dr. David Curnel – Moses Lake

Tom Harris – Quincy

Mark Wanke – Ephrata

Brad Parrish – Electric City

MEMBERS-Via Zoom

Danny Stone – Commissioner

Kevin Newland – Wilson Creek

STAFF-In person

Theresa Adkinson – Administrator

Stephanie Shopbell – EH Manager

Dr. Brzezny – Health Officer

Laina Mitchell – I & R Manager

Maria Vargas – CPH Manager

Rita Morfin – Board Clerk

Darcy Moss – Finance Facilitator

Katherine Kenison – H.D. Attorney

GUESTS

Joe Davis, Enduris

Absent

None

ADOPTION OF THE AGENDA – A motion was made to approve the agenda (M/S Curnel/Harris – unanimous).

APPROVAL OF MINUTES – The minutes of the November 10, 2021 meeting were approved as written (M/S Wanke/Curnel – unanimous).

APPROVAL OF VOUCHERS—The November vouchers for the period ending December 8, 2021 totaling \$238,899.65 (#1 – #3 totaling \$103,341.18, #4 – #19 totaling \$24,161.34, #20 - #47 totaling \$91,054.62, and #48 - #57 totaling \$20,342.51, were approved (M/S Curnel/Harris – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS –

Theresa Adkinson, Administrator, advised the board that this would be the last meeting for Tony Massa, Mark Wanke, Dr. Curnel, Brad Parrish, and Kevin Newland. A letter from Peggy Grigg, former Administrator for the GCHD was shared with the board by Theresa and Jeff Ketchel, former Administrator for the GCHD joined via Zoom and shared his thoughts and appreciation to the board.

Commissioner Stone also shared his gratitude and thanks for their service.

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Health Officer's COVID-19 Report - Dr. Brzezny

PowerPoint presented regarding COVID-19 rates, vaccine information, trends & guidance. Took some time to thank board members for their service to the community.

ENVIRONMENTAL HEALTH - Stephanie Shopbell

Permit Renewals—2022 renewals were sent out last month and our admin division have been busy receiving and processing the renewals.

Ephrata Landfill Closure/Post Closure Plan—Plans with all the requirements were submitted for the 2022 renewal permit.

Other Updates— Emailed to the board. Stephanie did mention that the cities have been added to the food report as requested.

Discussion was held regarding Ephrata Landfill.

HEALTHY COMMUNITIES (HC) REPORT – Maria Vargas

Program updates—Emailed and update given to board, no questions

Other Updates—Maria updated the board on the vaccine and testing clinics being held throughout the county, no questions.

INVESTIGATIONS AND RESPONSE (I&R) REPORT – Laina Mitchell

Welcome Laina Mitchell, Manager—Theresa introduced Laina as the new I&R Manager and gave an update on the position.

CDC Foundation Field Employees—There are two (2) CDC Foundational Public Health nurses that are working with the GCHD remotely. They are in Arizona and Colorado and have experience working with vaccines and schools. They are expected to be with the GCHD through the school year.

Other Updates—There are no major outbreaks currently but are seeing a slight increase due to holiday gatherings.

ADMINISTRATOR'S REPORT -Theresa Adkinson

Financial Report—PowerPoint presented; discussion held

2022 Budget Presentation – Ordinance 21-5 2022 Budget—Presented in PowerPoint.

Public Hearing Ordinance 21-5 2022 Budget— The public hearing was opened for comment on Ordinance 21-5. Hearing no comments, the hearing was closed (M/S Stone/Harris – unanimous).

Adoption of Ordinance 21-5—Motion made to approve Ordinance 21-5, 2022 Budget; discussion held, and motion was made (M/S Wanke/Curnel – unanimous by roll call).

Adoption of 2022 Employee Handbook—Discussion held, and motion made to approve the handbook contingent on attorney review (M/S Harris/Curnel – 6-1).

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Health District Receipting System—SAO would like to see a new receipting system for the GCHD. Theresa plans to bring a proposal to the board in January.

2021 Audit Update—The audit has started, and Darcy has been working closely with the SAO. As soon as the entrance audit interview is scheduled, Theresa will send an email with the link for the board to join.

Other Updates—Stephanie was nominated by her colleagues to serve on the Washington State Association of Local Public Health Officials (WSALPHO) EH Division; she accepted.

HEALTH OFFICER’S REPORT – Dr. Brzezny

Epidemiology Update—Power Point presented to board.

Influenza Update—Included in PowerPoint.

Epi Update— Included in PowerPoint.

Other Updates—None

Executive Session— The meeting adjourned at 7:55 pm to executive session according to RCW 42.30.110 to last 20 minutes regarding potential litigation with potential action to be taken. Executive Session was extended 25 minutes. The public meeting was re-opened at 8:40 pm.

OTHER BUSINESS— Resolution 21-5 was presented to the board; discussion held. No motion was made at this time.

Departing board members took this time to thank one another.

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 8:48 p.m. (M/S Wanke/Curnel – unanimous).

Tom Harris, Chairman Board of Health

ATTEST:

Rita Morfin, Board Clerk