

**BOARD OF HEALTH**

January 13, 2021

6:00 PM

The meeting was called to order via Zoom at 6:00 pm by Mr. Massa with the following members and staff present:

**MEMBERS**

Tony Massa – Warden

Brad Parrish – Electric City

Tom Harris – Quincy

Kevin Newland – Wilson Creek

Danny Stone – Commissioner

Mark Wanke – Ephrata

Dr. David Curnel – Moses Lake

**STAFF**

Dr. Brzezny – Health Officer

Maria Vargas – CPH Manager

Stephanie Shopbell – E.H. Manager

Katherine Kenison – H.D. Attorney

Theresa Adkinson – Administrator

Darcy Moss – Financial Facilitator

Rita Morfin – Board Clerk

**ADOPTION OF THE AGENDA** – A motion was made to approve the agenda with the amendment to add 10B – 2021 Employee Handbook (Curnel/Wanke – unanimous).

**Election of Chairman and Vice Chairman for 2021** – Tony Massa, Chair Mark Wanke, Vice Chair (M/S Curnel/Harris – unanimous)

**Election of Audit Committee for 2021** – Danny Stone (M/S Curnel/Harris – unanimous), Mark Wanke (M/S Curnel/Harris – unanimous), alternate Tony Massa (M/S Curnel/Harris – unanimous).

**APPROVAL OF MINUTES** – The minutes of the December 9, 2020 meeting were approved as written (M/S Wanke/Curnel – unanimous).

**APPROVAL OF VOUCHERS**—The December vouchers for the period ending January 12, 2021 totaling \$394,387.85 (#1 – 3 totaling \$239,359.20, #4 – 19 totaling \$63,592.49, #20 - 42 totaling \$44,968.49), #43 – 52 totaling \$21,152.85, and #53 totaling \$25,314.82 were approved (M/S Newland/Curnel – 6-1 for approval by roll call).

**PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS** – Carrie Wanke addressed the board regarding COVID vaccine for her age group and expressed concern that she couldn’t find information regarding the vaccine on GCHD’s website.

**Health Officer’s COVID-19 Report**-Dr. Brzezny PowerPoint presented; discussion held.

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**ENVIRONMENTAL HEALTH**—Stephanie Shopbell

**Ordinance 21-1 (Annual Food Establishment Permit Fees During COVID Pandemic)** – Motion made to set public hearing for February 10, 2021 (M/S Wanke/Newland – unanimous by roll call)

**Environmental Health Rule Revision Update** – Update provided to board, no question.

**Letter of support for Grant County Conservation District application for Bureau of Reclamation Grant** – Stephanie presented a letter of support to the board for the Watershed Council work. City of Moses Lake and Grant County Commissioners also sent a letter of support.

**Other Updates** - None

**COMMUNITY PUBLIC HEALTH REPORT** – Maria Vargas

**Program Updates** – Detailed staff report sent to board, no questions.

**Other Updates** – None

**ADMINISTRATOR’S REPORT** -Theresa Adkinson

**Financial Report** – Previously emailed to board, no questions.

**2021 Employee Handbook** – Theresa presented changes to the board for approval. (M/S Wanke/Curnel – unanimous by roll call)

**Ordinance 21-2 – 2021 Modified Budget** – PowerPoint presented, and motion made to set public hearing for February 10, 2021 (M/S Curnel/Harris – unanimous by roll call)

**Open positions at GCHD** – Motion made to proceed with the hiring process for open positions at GCHD (M/S Curnel/Harris – unanimous by roll call).

**GCHD Office Space** – Discussion held on possible off-site locations to house new employees.

**Other** - None

**HEALTH OFFICER’S REPORT** – Dr. Brzezny

**Influenza Season** – Brief update given to board.

**Other Updates** – None.

**OTHER BUSINESS** –Theresa discussed regionalizing health districts in Washington State, gave specifics to board. She will provide more information as it becomes available.

Washington State does have a new Secretary of Health. No State Health Officer has been appointed at this time.

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**ADJOURNMENT**—With no other business, a motion was made to adjourn the meeting at 7:40 p.m. (M/S Wanke/Curnel – unanimous).

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Tony Massa, Chairman Board of Health

ATTEST:

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Rita Morfin, Clerk of the Board