

**BOARD OF HEALTH****December 9, 2020****6:00 PM**

The meeting was called to order via Zoom at 6:00 pm by Mr. Massa with the following members and staff present:

**MEMBERS**

Tony Massa – Warden

Brad Parrish – Electric City

Tom Harris – Quincy

Kevin Newland – Wilson Creek

Richard Stevens – Commissioner

Mark Wanke – Ephrata

Dr. David Curnel – Moses Lake

**STAFF**

Dr. Brzezny – Health Officer

Maria Vargas – CPH Manager

Stephanie Shopbell – E.H. Manager

Theresa Adkinson – Administrator

Darcy Moss – Financial Facilitator

**Absent:** Rita Morfin, Board Clerk, Katherine Kenison, H.D. Attorney

**ADOPTION OF THE AGENDA** – A motion was made to approve the agenda with the amendment to correct Ordinance 20-3 to Ordinance 20-4. (M/S Stevens/Curnel – unanimous).

**APPROVAL OF MINUTES** – The minutes of the November 16, 2020 meeting were approved as written (M/S Curnel/Wanke – unanimous).

**APPROVAL OF VOUCHERS**—The November vouchers for the period ending December 8, 2020 totaling \$113,106.97 (#1 – 3 totaling \$75,933.79, #4 – 10 totaling \$20,126.90 and #11 - 17 totaling \$17,046.28) were approved (M/S Curnel/Stevens – unanimous by roll call).

**PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS** – NONE

**Health Officer’s COVID-19 Report**-Dr. Brzezny

PowerPoint presented; discussion held.

**ENVIRONMENTAL HEALTH**—Stephanie Shopbell

**EH Report** – Staff continue to primarily work in COVID work. EH programs have been fully transferred into the HealthSpace software program. Continuing to work on online payment process for permits.

**Other Updates** - None

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**COMMUNITY PUBLIC HEALTH REPORT** – Maria Vargas

**Program Updates** – Staff continue to primarily work in COVID work and investigations. Explained process of contact with positive COVID cases for investigation. Staff continue to trace workplace clusters and students to be sure positive cases are isolated and contacts quarantined.

**Other Updates** – None

**ADMINISTRATOR'S REPORT** -Theresa Adkinson

**Financial Report** – Previously emailed to board, included trends and monthly breakdown.

**Ordinance 20-4, 2021 Budget** – Power point presented reviewing the proposed budget. Currently there is no extension on the COVID Cares Act Funding. DOH plans to allocate funding to LHJ's from the general budget, but there is no set amount at this time, so it is not included in the budget. That funding would go towards positions such as COVID School Liaison, COVID Care Coordinator, COVID Epi/Data positions. When funding is allocated, there will be an amendment to the budget for those positions. A 1.4% COLA is included for all staff. A step system for leadership was added. Expenses are higher because of COVID.

**Ordinance 20-4, 2021 Budget Public Hearing** - The public hearing was opened for comment on Ordinance 20-4. Having no comments, the hearing was closed (M/S Stevens/Wanke – unanimous).

**Adoption of Ordinance 20-4, 2021 Budget** - Motion made to approve Ordinance 20-4 (M/S Stevens/Wanke – unanimous by roll call).

**Other** - None

**HEALTH OFFICER'S REPORT** – Dr. Brzezny

**Influenza Season** – Cases seem to be fewer than normal.

**Other Updates** – Shared an example of aerosolization and COVID transmission where individuals had little interaction that was tracked in South Korea.

**OTHER BUSINESS** – Chairman Massa recognized Commissioner Stevens for his 15 years of service to the Board of Health. Other Board members also thanked and congratulated him on his retirement.

**ADJOURNMENT**—With no other business, a motion was made to adjourn the meeting at 7:04 p.m. (M/S Wanke/Stevens – unanimous).

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Tony Massa, Chairman Board of Health

ATTEST:

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Darcy Moss, Financial Facilitator