

BOARD OF HEALTH**October 14, 2020****6:00 PM**

The meeting was called to order via Zoom at 6:00 pm by Mr. Massa with the following members and staff present:

MEMBERS

Tony Massa – Warden
Brad Parrish – Electric City
Tom Harris – Quincy

Richard Stevens – Commissioner
Mark Wanke – Ephrata
Dr. David Curnel – Moses Lake

STAFF

Dr. Brzezny – Health Officer
Maria Vargas – CPH Manager
Katherine Kenison – H.D. Attorney
Stephanie Shopbell – E.H. Manager

Theresa Adkinson – Administrator
Rita Morfin – Board Clerk
Darcy Moss – Financial Facilitator

ABSENT

Kevin Newland – Wilson Creek

ADOPTION OF THE AGENDA – A motion was made to approve the agenda with the amendment to correct Resolution 20-5 to 20-6 and changes to the Employee Handbook. (M/S Curnel/Stevens – unanimous).

APPROVAL OF MINUTES – The minutes of the September 9, 2020 meeting were approved as written (M/S Wanke/Harris – unanimous).

APPROVAL OF VOUCHERS—The September vouchers for the period ending October 13, 2020 totaling \$353,829.91 (#1 – 3 totaling \$234,099.09, #4 – 21 totaling \$13,287.94, #22 - 48 totaling \$106,442.88) were approved (M/S Curnel/Harris – unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS – NONE

Health Officer’s COVID-19 Report-Dr. Brzezny

Introduction of Christine Davenport, 2nd year Physician Resident in Family Medicine doing a rotation in Public Health.

PowerPoint presented; discussion held.

ENVIRONMENTAL HEALTH—Stephanie Shopbell

Ordinance 20-2-Proposed Fee Schedule for 2021—Motion made for a public hearing for November Board of Health meeting (M/S Stevens/Curnel – unanimous).

WW Pumping Services – SEPA Determination—Shawn Wood of WW Pumping Services here to discuss SEPA; discussion held, and motion made to approve (M/S Wanke/Parrish – 5-1 for approval).

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EH Report—Emailed updates to board; no questions.

Other EH Updates—Stephanie did advise the board that the Blue Green Algae samples have been below threshold and one more sample will be collection next week then GCHD will be done with advisories.

COMMUNITY PUBLIC HEALTH REPORT

Staffing Update—Two temporary CD Investigators have now been hired as permanent GCHD staff and are beginning their transition into their new roles. Some of our other temporary CD Investigators are getting ready to leave due to other commitments.

Reece has transitioned from EH Tech to Health Educator, focusing on the marijuana grant. GCHD did lose another Health Educator and are preparing to fill that role.

Program Updates—updated board; no questions.

Other—None

ADMINISTRATOR'S REPORT -Theresa Adkinson

COVID Support from Dept of Health to GCHD—update given to board; discussion held.

Financial Report—emailed to board; discussion held.

Migration of GCHD Server to a Cloud Based System—Cost estimate presented to board; discussion held. Motion to approve purchase of server (M/S Stevens/Harris – unanimous).

Budget estimates for State Allocation of CARES Act—Emailed to board; discussion held.

Update to the 2020 Budget—Theresa presented an amended budget to board for approval (M/S Stevens/Wanke – unanimous).

Preview of the 2021 Budget—Update given to board; discussion held. Motion made for public hearing at November Board of Health meeting (M/S Stevens/Wanke – unanimous).

Other—Currently our Employee Handbook states that GCHD staff are only able to carry over 200 hours of Annual Leave into the next year. With GCHD's response to COVID some staff are unable to keep those hours below 200 and Theresa has notified the board of the desired one-year extension to use their annual leave; discussion held.

Theresa recognized Darcy Moss on 25 years with GCHD!

HEALTH OFFICER'S REPORT – Dr. Brzezny

Introduction to Christine Davenport, MD, MPH—Done at beginning of meeting.

Influenza Season—update given to board.

Other Updates—None

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OTHER BUSINESS

November Board of Health meeting—Due to Veteran’s Day being on the second Wednesday of the month, it was decided to have our meeting on Monday November 16, 2020 at 6:00 pm.

ADJOURNMENT—With no other business, a motion was made to adjourn the meeting at 7:52 p.m. (M/S Stevens/Harris – unanimous).

Tony Massa, Chairman Board of Health

ATTEST:

Rita Morfin, Clerk of the Board