

**BOARD OF HEALTH****April 8, 2020****6:00 PM**

The meeting was called to order via Zoom at 6:00 pm by Mr. Massa with the following members and staff present:

**MEMBERS**

Tony Massa – Warden

Mark Wanke – Ephrata

Dr. David Curnel – Moses Lake

Kevin Newland – Wilson Creek

Richard Stevens – Commissioner

Brad Parrish – Electric City

Tom Harris – Quincy

**STAFF**

Dr. Brzezny – Health Officer

Maria Vargas – CPH Manager

Rita Morfin – Board Clerk

Darcy Moss – Financial Facilitator

Theresa Adkinson – Administrator

Stephanie Shopbell – E.H. Manager

Katherine Kenion – H.D. Attorney

**ADOPTION OF THE AGENDA** – A motion was made to approve the agenda. (M/S Stevens/Harris – unanimous).

**APPROVAL OF MINTUES** – The minutes of the March 11, 2020 meeting were approved as written (M/S Wanke/Harris – unanimous).

**APPROVAL OF VOUCHERS**

The March vouchers for the period ending April 7, 2020 totaling \$152,563.89 (#1 – 3 totaling \$69,580.80, #4 – 18 totaling \$33,610.02 #19 – 35 totaling \$49,373.07) were approved (M/S Stevens/Wanke – unanimous).

**ADMINISTRATOR'S REPORT** -Theresa Adkinson

**Resolution 20-2**—Ratifying proclamation of COVID emergency and providing temporary procedures to respond to the COVID-19 pandemic (M/S Stevens/Harris – unanimous)

**Resolution 20-3**—Establishing policies and procedures for implementing leave authorized by the Families First Coronavirus Response Act (M/S Wanke/Harris – unanimous)

**GCHD Financials**—Monthly financials provided in email. Theresa presented a PowerPoint to the board showing that in January a code was created for COVID-19 for the planning purposes. In February planning and response started, March shows the increase in financials due to COVID-19 response. All GCHD staff are responding to COVID-19 in some form. GCHD is finding funding sources weekly in different programs.

**Unified Command**—A Unified Command center from afar was attempted from afar, it was realized that to maintain continuity of messaging, we need to be working as one Unified Command Center. GCSO with EOC is

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operating Monday through Friday and GCHD being staffed seven days a week. Staff is working in three different locations: GCHD office in Moses Lake, EOC and home. Theresa did share GCHD's staffing schedule for the seven-day work week and will share the UC structure via email. Theresa also gave the board a daily breakdown of GCHD and GCSO as Unified Command which includes three daily briefings 0830 is for public health/healthcare, 0930 at UC with updated numbers and 1500 with a compilation of numbers from the day for the day and a brief update.

All work that staff does that is deemed non-essential must be done from home. Every staff member of GCHD has work in COVID which is about 90% of their workday.

GCSO oversees the logistics which includes distribution of masks, gowns, gloves etc Due to specific storage guidelines, the test media is kept at Columbia Basin Hospital.

**Public Information Officer**—Kyle Foreman, GCSO is the lead PIO currently. He can access GCHD's Facebook page, do phone interviews with media. PIO is updating all numbers on GCHD website which also includes a short update that can include messaging from our Governor to resources in our community. At this time press releases for new cases have discontinued but will continue for deaths, for now.

**Community Mitigation/Documentation Officer** – Stephanie Shopbell

Over the last month GCHD has been working hard at community outreach and getting our messages out which are available on our website. Stephanie presented our website to the board which includes documents, resources, employee screening questions, etc

**Planning Chief** – Darcy Moss

Darcy presented GCHD's process of Person Under Investigation (PUI) and positive cases to the board.

**Operations Chief** – Maria Vargas

Maria presented PowerPoint to the board on the process of GCHD's investigators.

**HEALTH OFFICER'S REPORT** – Dr. Brzezny

Dr. Brzezny presented to board current information regarding COVID-19. Currently 1.2-1.4% of Grant County residents have been tested with 98 confirmed cases, 25 probables (individuals with symptoms and linked to a lab confirmed case), 874 negative totaling 972 tests done with 201 pending. During the beginning of COVID-19 around 18% of tests were positive, with the increase in testing that number has been diluted to about 10% and 6% globally.

**OTHER BUSINESS** – None

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**ADJOURNMENT** – With no other business, a motion was made to adjourn the meeting at 7:08 p.m. (M/S Stevens/Wanke – unanimous).

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Tony Massa, Chairman Board of Health

ATTEST:

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Rita Morfin, Clerk of the Board