

BOARD OF HEALTH**November 9, 2016****7:00 PM**

The meeting was called to order at 7:00 p.m. by Mr. Massa with the following members and staff present.

MEMBERS

Tony Massa – Warden

Dr. David Curnel – Moses Lake

Cindy Carter – Commissioner

Richard Stevens – Commissioner

John Glassco – Soap Lake

Mark Wanke – Ephrata

Carol Nordine – Electric City

Carolann Swartz – Commissioner

STAFF

Katherine Kenison- HD Attorney

Theresa Adkinson – Administrator

Todd Phillips - Environmental Health Mgr.

Ryan Brimacombe - Accountant

Darcy Moss – Admin. Services Mgr.

Dr. Alex Brzezny – Health Officer

Kathleen Nelson – Community Public Health Mgr.

ABSENT

Tom Harris - Quincy

GUESTS

None

ADOPTION OF AGENDA – A motion was made to adopt the agenda as presented

(M/S Curnel/Swartz - unanimous).

APPROVAL OF MINUTES - The minutes of the October 12, 2016 meeting were approved as written

(M/S Curnel/Wanke - unanimous).

APPROVAL OF VOUCHERS - The vouchers for the period ending October 12, 2016 totaling \$184,520.49

(#1 – #35 totaling \$147,051.86 and #36 - #55 totaling \$37,468.63) were approved (M/S Swartz/Curnel–unanimous).

PUBLIC FORUM FOR CITIZEN’S COMMENTS AND APPLICATIONS – None

ENVIRONMENTAL HEALTH REPORT – Mr. Phillips

Public Hearing and Adoption of Ordinance 16-4 (Fee Schedule) - Ordinance 16-4 (Fee Schedule) was presented. The 1 % permit fee increases are based on the Consumer Price Index for All Urban Consumers (CPI-U) July to July for 2015 and 2016 years combined. The increase will affect the Environmental Health program. Some of the program fees include food, water recreation and septic permit fees. The solid waste fees will also increase and will be based on the staff time data that has previously been spent in the program. Some fees that the Health District no longer use were taken off of the fee schedule.

The meeting was opened to a public hearing. With no comments, the public hearing was closed.

A motion was made to adopt Ordinance 16-4 (Fee Schedule) (M/S Wanke/Swartz– unanimous).

Royal Organic Update – Photos were distributed from a February 9 site visit. The photos displayed garbage and debris in finished compost piles and in the surrounding area. Photos taken from an October 31 site visit were also distributed. These photos point out that the onsite debris clean-up is complete. Neighbors are still claiming that there is material on their property, but at this time it is not visible. RO will be required to work with the neighboring property owner to resolve any litter issues going forward.

Mrs. Carter stated that RO will need to get permission to go on the neighboring property for the clean-up.

Other Updates – Whatcom County had a recent court ruling on wells and water rights. We are in conversations with the State to get clarification on how it will affect Grant County.

Dr. Curnel asked about Inca’s Mexican Restaurant and their seemingly high inspection points that were noted on the food inspection report that was distributed. Dr. Curnel asked if this was the first inspection since a closure in a previous year. Mr. Phillips stated that they are a complex establishment and they have not been closed recently and he does not believe this is the first inspection since the previous closure.

COMMUNITY PUBLIC HEALTH REPORT– Mrs. Nelson

Mrs. Nelson reminded the Board to get their flu shots. The nurses are visiting nursing homes to encourage employee flu shots. There is a competition going and a gift basket will be given to the nursing home with the highest rates of flu shots administered.

Welcome Justin Alaniz – Mr. Alaniz will start on Monday, November 14. He will be promoting public health. Mrs. Nelson stated that he is enthusiastic and will be a great team member to have on staff.

Adolescent Sexual Health Parent Night – Quincy School District will be hosting this event on December 2. Parents can attend three 20-minute school curriculum educational sessions. There will be a dinner and childcare will also be available. Moses Lake School District is also interested in holding a similar event.

Other Updates - None

ASSESSMENT REPORT – None

ADMINISTRATOR'S REPORT – Mrs. Adkinson

GCHD Strategic Plan – On December 9, the Health District staff will hold an all day long strategic planning session. The day will be spent putting together a vision for GCHD and identifying stakeholders for input in the process. Mrs. Adkinson stated that she would like to have a Board member present.

Mrs. Carter stated that she would be able to attend.

2016 Budget Amendment – Mr. Brimacombe distributed information on the 2016 budget. He explained that since the initial 2016 budget that was approved last December total revenues have increased by approximately 5 percent while total expenditures have only increased by approximately 2 percent. He explained that one of the main reasons for the big increase in revenues is due to receiving additional marijuana prevention education funding. Year 1 funds (March 1 2016 through June 2016) increased by \$113,691. With increased funds came increased expenditures. The bulk of the additional expenditures were for goods & services and sub recipient agencies (i.e. Okanogan Community Coalition, Chelan Douglas Together for Drug Free Youth). This increase in expenditures, due to marijuana prevention funds, explains the line item increases in supplies and services and charges. The other expenditures are roughly the same as initially budgeted. The increase in local government revenue was due to City of Moses Lake contributing. We were \$33,000 better than budget for septic permits. This is a sign that the county is experiencing growth. Although it may appear there is a net profit, the expenditures exceeded the revenue in the on-site program. At first glance our 2016 budget shows that we had a great year, but that can be somewhat deceiving as we didn't do all of the things that we said we were going to do with the budget (i.e. we didn't have all of our positions fully staffed throughout the year). We are finishing the year however, with an agency that is fully staffed.

Dr. Curnel asked if there is a set amount that agencies need to have in reserves. Discussion was held regarding the amount of reserve funds and if there is a requirement or law. Mrs. Kenison stated that it is at the discretion of the agency. But the rule of thumb was thought to be three months.

A motion was made to hold a public hearing next month to adopt the 2016 Budget Amendment (M/S Stevens/Curnel - unanimous)

2017 Budget Proposal – Mrs. Adkinson explained that increasing programs also increases expenditures, but our flexible funds have not increased. City contributions are estimated at this point. Some Grant County city and town contributions have remained the same, but some are still uncertain. The budget includes increased costs for employee health insurance premiums. Some of the grants that the Health District is the lead organization for will end in June. Others like the chronic disease work funding will be funded the whole year. One example of using our flexible funds this year was on two Botulism case investigations. It cost the GCHD over \$14,000 for this unanticipated response. The budget does not include a COLA for employees.

Mrs. Adkinson explained that calculations of both 15% and 20% for employee health insurance increases were presented at a recent Labor Management Committee meeting. Calculations were also presented for employee and family, employee and children, employee and spouse and employee only. After getting feedback from other staff, the committee members recommended a 15 % increase for staff.

Also affecting the budget, two employees were added. One was a Public Health Associate working in administration and another employee's hours were increased to 50% to assist with the HIV/AIDS work. In 2017, her hours will be reduced again.

A temporary sanitarian is included in the budget to do temporary food inspections next summer.

Foundational public health funding is not included. If granted, it would be awarded bi-annually and would start July 1.

Monday, GCHD was awarded \$46,000 from the Department of Ecology for Solid Waste work.

The proposed 2017 budget was distributed. The budget showed a \$32,037 shortfall. There will also be an approximate retirement payout of \$13,000 which will come out of Health District reserves. Mr. Brimacombe explained that currently there are three months of reserves set aside. These reserves are generally used for employee vacation and sick leave pay outs.

A motion was made to hold a public hearing next month to adopt the 2017 Budget (M/S Curnel/Wanke - unanimous)

Other Updates - None

HEALTH OFFICER'S REPORT – Dr. Brzezny

Zoonotic and Vector Borne Diseases - There continues to be reports of rabies concerns involving animals. With the increase in diseases there will be an increase in investigations which leads to increased staff time and costs. Dr. Brzezny voiced his concerns about the flexible funding and stated that it will be needed in the future to continue disease investigations.

There is no local transmission of the Zika virus. There have been 51 investigations in Washington State with 1 or 2 in Grant County.

STDs Update - The notifiable conditions report showed 18 cases of syphilis in Grant County last month. As of October this year, there have been as many cases reported as in the year 2015. Staff will continue to work closely on these cases. On December 1 there will be a free STD screening and education outreach clinic at the Grant County Fire District #5. It will be conducted similar to the free clinic that was done in the Larsen area in June in response to the STD epidemic.

Seasonal Influenza - There have been two reports of influenza A. The peak of reports is usually reached in January. In 2015, 91.2% of hospital employees in the United States received their flu vaccine, along with 80% of clinic employees and 69% of nursing home employees receiving theirs.

Tuberculosis Eradication - Dr. Brzezny attended and presented at the State TB conference. Grant County is one of the few Counties that still provide TB expertise. The funding for TB services is only for active TB and not latent TB. 33% of humans worldwide have been infected with TB. It is critical to treat the infection to

prevent spreading. At this point the GCHD will continue to work with the primary care community in treating latent TB.

A GCHD draft Epi-Update was distributed.

Opioid Misuse Epidemic - Opioid use trends in Washington continue to rise. A handout was distributed showing Grant County opioid related death rates are half of the States rates. This raises a concern if they are being calculated correctly. This area of concern is under resourced and underserved and is an emerging issue that needs attention.

Other Updates - In mid-October there was a suspicious death in Whatcom County. It was later discovered that it was Acute Flaccid Myelitis. AFM presents polio like symptoms. There have been nine cases in Washington, eight of which were confirmed and hospitalized. An alert went out to Grant County providers.

OTHER BUSINESS - None

ADJOURNMENT - With no other business, a motion was made to adjourn the meeting at 8:06p.m. (M/S Wanke/Curnel – unanimous).

Tony Massa, Chairman Board of Health

ATTEST:

Darcy Moss, Administrative Services Manager
Clerk of the Board