

**GRANT COUNTY HEALTH DISTRICT
ADA Nondiscrimination Statement & Grievance Procedure**

In accordance with the requirements of Title II of the American with Disabilities Act of 1990 (“ADA”), Grant County Health District will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, employment, or activities of all state and local governments. Consistent with the final rule, Grant County Health District has designated a responsible employee and has adopted a grievance procedure for those individuals wishing to file a grievance.

Section 35.170 provides that any individual who believes that he or she or a specific class of individuals has been subjected to discrimination on the basis of disability by a public entity may, by himself or herself or by an authorized representative, file a complaint under this part as soon as possible but no later than 60 calendar days after the alleged discrimination.

The Administrator or their designated Administrative Assistants has been assigned to coordinate its efforts to comply with and carry out its responsibilities under Subtitle A, including any investigation of any complaint communicated to it alleging its noncompliance with this part or alleging any actions that would be prohibited by this part. Complaints should be addressed to:

Theresa Adkinson, Administrator
1038 W. Ivy, Suite 1
Moses Lake, WA 98837
509.766.7960, Ext. 24

- 1) A complaint should be filed in writing, contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
- 2) A complaint should be filed within 180 calendar days after the complainant becomes aware of the alleged violation.
- 3) An investigation, as may be appropriate, shall follow a filing of complaint. The investigation will be conducted by the Administrator or appropriate designee. These procedures contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to the complaint.
- 4) A written determination as to the validity of the complaint and a description of the resolution, if any, shall be issued by the Administrator or designee and a copy forwarded to the complainant no later than 30 days after conclusion of the investigation.



- 5) The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of an ADA complaint with the responsible federal department or agency.
Use of this grievance procedure is not a prerequisite to the pursuit of other remedies.
- 6) These procedures shall be construed to protect the substantive rights of interested persons to meet appropriate due process standards and to assure that Grant County Health District complies with the ADA and implementing regulations.